

## **RAMSDEN CRAYS PARISH COUNCIL**

### MINUTES OF THE MEETING OF RAMSDEN CRAYS PARISH COUNCIL HELD AT THE CHURCH HALL, RAMSDEN CRAYS ON WEDNESDAY 20<sup>th</sup> MAY, 2009 AT 7.30 PM

#### **PRESENT:**

Councillors: T. Borer (Vice-Chairman), J. Lucas, D. McPherson-Davis, A. Peake (Chairman), R. Reeve

#### **ALSO PRESENT:**

Georgina Bassett – Clerk to the Council  
6 members of the public

#### **1. ELECTION OF CHAIRMAN**

Councillor Peake was proposed by Councillor McPherson-Davis and seconded by Councillor Lucas.

#### **RESOLVED:**

That Councillor Peake be elected Chairman of the Ramsden Crays Parish Council for the ensuing municipal year of 2009/2010.

#### **2. SIGNING OF DECLARATION OF CHAIRMAN**

Councillor Peake signed the declaration of acceptance of Office and took the Chair for the meeting.

#### **3. ELECTION OF VICE CHAIRMAN**

Councillor Borer was proposed by Councillor Peake and seconded by Councillor Lucas.

#### **RESOLVED:**

That Councillor Borer be elected Vice-Chairman of the Ramsden Crays Parish Council for the ensuing municipal year of 2009/2010.

On behalf of the residents and the Parish Council, Councillor Reeve thanked Councillor McPherson-Davis for his efforts over the past 12 years as Chairman at Ramsden Crays Parish Council.

#### **4. TO APPOINT REPRESENTATIVES:**

(a) Basildon Association of Town and Parish Councils.

Cllr. Borer proposed Cllr. Lucas and Cllr. Peake seconded the proposal. It was **agreed**.

(b) Parish Paths Partnership.

Cllr. Borer proposed and Cllr. Peake seconded Cllr. Lucas – it was **agreed**.

#### **5. RENEWAL ANNUAL SUBSCRIPTIONS/PAYMENTS:**

It was agreed to renew payments for:

Essex Association of Local Councils – affiliation fee (includes NALC)	£ 290.49
Payment of the Hire of the Hall May 2009 – April 2010 x 12	£ 144.00
S137 Donation for the upkeep of the Church	£ 100.00
S137 Donation for Essex Air Ambulance	£ 100.00
Insurance – to consider renewal with Allianz £722.65 less 15% for renewal with EALC	£ 614.25

**6. CONSIDER ASSESSMENT OF ASSETS:**

The following items were considered with regard to maintenance.

- (a) Notice Board
- (b) Ramsden Crays Sign
- (c) Four bus shelters
- (d) Bench seat

**7. APOLOGIES FOR ABSENCE:**

Apologies for absence were received by Cllr. Sargent.

**8. MINUTES OF PREVIOUS MEETINGS:**

The minutes of 15<sup>th</sup> April, 2009 Parish Council Meeting were circulated to members of the Parish Council Meeting. The minutes were **agreed**.

**9. DECLARATIONS OF MEMBERS' INTERESTS:**

No "personal" or "personal or prejudicial" interests were declared.

**10. PUBLIC SESSION**

**Public to be heard.** No issues on the agenda were raised.

**Essex County Council by District/Basildon District Council Ward Councillors Reports.** No Councillors present.

**11. PROGRESS CHECK FROM LAST MEETING**

The Clerk will follow progress on:

Pond Farm - Planning – B.D.C.

Newsletter – KTI and High Court decision to add prior to distribution.

Lay-by.

**12. DATES FOR 2010 PARISH COUNCIL MEETINGS:**

The 2010 dates were considered and **agreed**.

**13. DECLARATION OF MEMBERS' INTERESTS:**

Members were reminded to register any interests under paragraphs 13 and 14 of the Code of Conduct, review their respective Registers of interest and advised to provide written notification to the Monitoring Officer within 28 days of being aware of any changes.

**14. YEAR END:**

The year end for the audit 2008 – 2009 was **agreed**, signed and minuted by the Chairman and the Clerk for auditing purposes.

**15. COMMUNITY INITIATIVES FUNDING - PROJECTS 2009/2010:**

Proposals were considered for:

- (a) Hanging baskets – Cllr. Borer suggested troughs instead of hanging baskets to assist with reduction in licences and risk assessment.
- (b) Play area in the park – Cllr. McPherson-Davis to investigate further alternatives in addition to the two submitted.
- (c) Clerk to speak with Church Warden with regard to the electrics in the church hall and installation of electrics for Christmas tree light.
- (d) Cllr. Lucas to collect information on maintenance costs to bus shelters.

**16. SECRETARY OF STATE RESPONSE TO EERA NUMBERS:**

The Parish Council considered the response to the Secretary of States EERA public consultation and it was **agreed** that the Clerk will to write on behalf of the Parish Council.

**17. GARDINERS LANE NORTH**

It was **agreed** that the Clerk write to ECC with regard to traffic situation at a proposed Boot Sale site in a field in Gardiners Lane North prior to the A127 and to write to BDC Planning Department for confirmation of legal requirements.

**18. NEWSLETTER**

It was **agreed** that the Chairman's Annual Report would be the basis for the next Parish Newsletter and to incorporate information on:

VAS sign

ECC - replacement of signs within the Parish

KTI Energy

High Court decisions

**19. OAK ROAD:**

To review and consider in Oak Road:

(a) Clearance of excess waste and litter

(b) Ditches and overflow.

(c) Repair of pot holes and surface in the road.

It was **agreed** that the Clerk write to John Baron M.P. for confirmation for timescale on improvements.

**20. FOURWAYS – OAK ROAD:**

It was **agreed** that the Clerk write to the owner of the land and confirm that any planning application when received would be considered on its own merit.

**21. CONSULTATION:**

It was **agreed** the Clerk write to Buttsbury Junior School with regard to acquiring a Charitable Trust and ask for the Parish Council to be informed of what is proposed by the governors.

**22. DALE FARM**

It was **agreed** the Clerk to write again to Legal Services Commission with further requests.

**23. NOTICE BOARD**

The contractors are ready and have requested a date for installation when a councillor will be available on site at Church Lane.

**24. CLERK'S ANNUAL ASSESSMENT:**

The Parish Council considered the Clerk's Annual Assessment and it was **agreed** to pay an increase to level SCP 17, an increase in room hire to £336.00 per annum and electricity of £135.00 per annum effective 1<sup>st</sup> April, 2009.

It was **agreed** to pay arrears of outstanding increase on SCP 16 effective 1<sup>st</sup> April 2008.

It was **agreed** to review the Clerk's current hours in three months' time.

**25. PLANNING:**

**Submitted:**

**Application No: 09/00325/FULL.** Demolition of existing bungalow and replaced with detached chalet and detached garage/cart lodge.

**Location:** Pitsea View Road, Crays Hill, Billericay, Essex.  
The Parish Council objected.

**Application No: 09/00328/FULL.** Erection of stable/store building for horses.

**Location:** The Ramblers, Pitsea View Road, Crays Hill, Billericay, Essex.  
No objection from the Parish Council on condition that not allowed for dwellings in the future.

**Application No: 09/00363/FULL.** Demolition of existing dwelling and construction of 2 detached dwellings.

**Location:** Pump Cottage, Crays Hill, Billericay, Essex.  
The Parish Council objected.

**Application No: 09/00387/FULL.** Demolition and reconstruction of detached garage.

**Location:** Overmead Gardiners Lane North, Crays Hill, Billericay, Essex.  
The Parish Council objected.

**Application No: 09/00374/LDC.** To establish the lawfulness of a proposed front conservatory and single storey rear conservatory.

**Location:** Westbury, Hardings Elms Road, Crays Hill, Billericay, Essex.  
The Parish Council was unable to comment.

**Decision:**

**Application No: 09/00177/FULL.** Extension and conversion of bungalow to chalet.

**Location:** 232 London Road, Wickford, Essex. **Refused.**

**Application No: 09/00200/FULL.** Single storey front extension with a hipped roof, rear conservatory and a new paved driveway.

**Location:** 7 High View Rise, Crays Hill, Billericay, Essex. **Granted.**

**Application No: 09/00147/FULL.** The erection of additional cattery units and conversion of existing outbuilding for use as self-contained residential accommodation for employee at the site.

**Location:** Crayside Cattery, Oak Road, Crays Hill, Billericay, Essex. **Refused.**

**26. CORRESPONDENCE:**

For information only:

BDC

Audit and Risk Committee Minutes 05.03.09

Bulletin Issue 2009/16

Cabinet Minutes 01.04.09

Cabinet Minutes 21.04.09

Council Minutes 19.02.09

Council Minutes 22.04.09

Crays Hill County Primary School 23.04.09

Development Control and Traffic Management Committee 21.04.09

KTI Energy Limited 24.04.09

Licensing Act 2003 – Sub-Committee 22.02.09

Members Bulletin 30.04.09 Issue No. 17

Standards Committee 17.03.09

EALC

County Update April 2009 No. 65

Briefing Report – Briefing 9, April 2009

ECAP Panel Meeting Minutes 27<sup>th</sup> March 2009

Executive Committee Minutes 26<sup>th</sup> March 2009  
Essex County Council  
 Footpath No. 157 – Opposite Hope Road 24.04.09  
 Lay by – Crays Hill 08.05.09s  
 Making the Links April 2009  
Essex Works  
 Bus Passenger News April/May 2009  
NALC  
 Chief Executive Report – March 2009  
General  
 Equality and Human Rights Commission 14.04.09  
 BDC – Annual Civic Service – 8<sup>th</sup> June at 6.00 p.m.  
 Bus Shelter information  
 Campaign to Protect Rural England – March 2009  
 Church Hall – upkeep of church 20.04.09  
 Oak Road – John Baron MP

**27. FINANCES:**

**Cheques agreed for Payment:**

Clerk's salary/expenditure – May	£ 334.05
Essex Association of Local Councils – affiliation fee (includes NALC) £ 290.49	
Payment of the Hire of the Hall May 2009 – April 2010 x 12	£ 144.00
S137 Donation for the upkeep of the Church	£ 100.00
S137 Donation for Essex Air Ambulance	£ 100.00
Insurance – to consider renewal with Allianz £722.65 less 15% for renewal with EALC	£ 614.25

**Receipts:**

HM Revenue and Customs VAT refunded (March 09)	£ 910.78
Shotgate Parish Council half of SLCC membership	£ 52.50
Precept 08.04.09	£3,770.19

**28. INFORMATION EXCHANGE:**

Agenda items for next Meeting.  
 Electricity in Church Hall and electrics for Christmas tree lights – Cllr. Lucas.  
 Play area in the Park – Cllr. McPherson-Davis.  
 Troughs in the Parish – Cllr. Borer.

**29. PUBLIC QUESTION TIME:**

Question was asked in relation to the heating in the Church Hall.

**30. DATE OF THE NEXT MEETING:**

The next Ramsden Crays Parish Council Meeting will be on Wednesday 17<sup>th</sup> June, 2009 at 7.30 p.m. at the Church Hall, Crays Hill.

**MEETING CLOSED AT 22:28**

**SIGNED (CHAIRMAN):** ..... **DATE:** .....