

RAMSDEN CRAYS PARISH COUNCIL

MINUTES OF THE MEETING OF RAMSDEN CRAYS PARISH COUNCIL HELD AT THE CHURCH HALL, RAMSDEN CRAYS ON WEDNESDAY 17TH JUNE, 2009 AT 7.30 PM

PRESENT:

Councillors: T. Borer (Vice-Chairman), J. Lucas, D. McPherson-Davis, A. Peake (Chairman), R. Reeve

ALSO PRESENT:

Cllr. Terri Sargent
Georgina Bassett – Clerk to the Council
11 members of the public

31. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. Stuart Allen.

32. MINUTES OF PREVIOUS MEETINGS

The minutes of the Annual Parish Council Meeting held on 20th May, 2009 were approved and signed as an accurate record. Proposed by Cllr. Peake and seconded by Cllr. Borer – **agreed**.

33. DECLARATIONS OF MEMBERS' INTERESTS

No "personal" or "personal or prejudicial" interests relating to items on the agenda were declared.

PUBLIC SESSION

An opportunity for members of the public to speak and raise issues on agenda items (10 mins. Maximum)

34. (a) Code of Conduct 2007 s.12(2):

(b) Public to be heard.

- (i) Boot Sale – Gardiners Lane North. Residents made enquiries regarding portable toilets left on site after the event and that larger signs have been printed to advertise the event and have remained near the site.
- (ii) Dale Farm - request from a resident with regard to protection of other land within the Parish when the travellers are moved on from Dale Farm.

(c) **Essex County Council by District/Basildon District Council Ward Councillors Reports.** Five minutes allocation to allow them the opportunity to update the Parish on various issues within the Parish, District and County.

Cllr. Terri Sargent informed those present that she had spoken with Planning Department and requested a briefing paper to be sent to the Parish Council to update them of the information to date.

Oak Road – Cllr. Sargent informed members that she had contacted Cllr. Hume's office and that repairs to the road would be sooner than later.

CCTV had not been provided in this road as it cost £12,000.00 and there was concern of it being vandalised/stolen.

35. PROGRESS CHECK FROM LAST MEETING

Update on actions from last meeting. Any business requiring a decision is listed on this agenda.

Members were appraised by the Clerk on issues regarding:

Newsletter

Secretary of State EERA – no response will be received

Fourways – Oak Road

Buttsbury Junior School – Consultation

36. ISSUES AT RAMSDEN CRAYS

County Division Members and District Ward Members and Parish Councillors to discuss various issues within Ramsden Crays.

Cllrs. Peake, Borer and Lucas felt it important that members were supportive and assisted the Parish Council on issues within the Parish and although members appreciated it was not always possible for them to be present at the meeting due to other meetings, that there is more communication between County Division and District Ward Members.

Cllr. Sargent was thanked for her continued support and attendance at the meeting.

37. COMMUNITY INITIATIVES FUNDING - PROJECTS 2009/2010:

To review and consider information for proposals:

- (a) Troughs – Cllr. Borer mentioned further investigation was required with regard to health and safety and areas for consideration for the meeting in July.
- (b) Play area in the park – Cllr. McPherson-Davis confirmed he has followed up the request for further information and is waiting to receive the information for the meeting in July.
- (c) The Clerk confirmed that the R.C.C. Parochial Church had agreed for the Parish Council to pay and install the required electrical work for the Christmas tree lights.
- (d) Cllr. Lucas confirmed he needed to investigate further the maintenance situation for the bus shelters and to provide for the July meeting.

38. NOTICE BOARD

The Clerk confirmed that the contractors are ready to install the notice board and it was confirmed that either Cllr. Peake or Lucas would liaise and inform the Clerk in advance for insurance and E.C.C. prior to installation in Church Lane.

39. INVITATION TO PARTICIPATE IN PUBLIC CONSULTATIONS – PLANNING IN BASILDON DISTRICT

Cllr. Peake suggested that as the response is due by 8th July and it is still being circulated to members that members comment individually. Cllr. Borer suggested that after members had read the consultation if they felt there should be an extraordinary meeting this should be arranged.

It was **agreed** to respond individually, but with the proviso that an extraordinary meeting could be asked, to respond as Full Council.

40. POSSIBLE CHANGES TO THE ADMINISTRATION OF CONCESSIONARY TRAVEL

Cllr. Peake proposed that the response to The Department for Transport is for the Clerk to write to request to leave the situation of concessionary travel as it is. It was **agreed**.

41. REVIEW OF THE FARM ANIMAL WELFARE COUNCIL

Cllr. McPherson-Davis commented that he felt the farmers should have been consulted on this matter. Cllr. Peake proposed the Clerk to write with no comment – it was **agreed**.

42. PLANTATION – SUB STATIONS

Cllr. Peake informed members that plants around the sub-station at Crays Hill Primary School had been cut during mowing. He will review this further with Mark Aldridge of B.D.C.

43. OAK ROAD

Letters were considered and it was agreed that Cllr. Borer would draft a letter to Essex Police, circulate to members for approval and the Clerk to send with a cc to John Baron M.P.

44. ELECTRICS – CHURCH HALL

- (i) The Clerk will verify costings from quotations provided a few months ago and confirm to Council for the electrics for the Christmas tree lights.
- (ii) Ramsden Crays Parochial Church requested quotations received by the Parish Council to update the electrics in the hall. The Clerk will contact B.D.C. to confirm whether or not funding is available to the Parochial Church towards them providing electrical improvements in the Church Hall.

45. POND FARM

To date no response from letter sent to B.D.C. on the situation at Pond Farm - the Clerk to pursue.

Cllr. McPherson-Davis informed members that he had a site visit with the representative from Footpaths on this issue.

BATPC representative – Cllr. Lucas to pursue this with Planning Department.

46. DALE FARM TRAVELLERS

The Clerk confirmed that to date no response received from letter sent of 27th May, 2009 to Legal Services Commission.

47. FINANCIAL REGULATIONS

The Financial Regulations adopted on 16th May, 2007 were reviewed and it was **agreed** to implement the following on an annual basis:

- (i) Statement of Accounts signed and verified by the Chairman at each meeting.
- (ii) Minute and approve appointment of Internal and External Auditors annually.

- (iii) Precept Budget – decide three year forecast.
- (iv) Annual Asset inspection of all items carry out.

48. PEDESTRIAN CROSSING

Cllr. Peake meeting with a representative from Essex County Council on Thursday 18th June, 2009 and will report to meeting in July.

49. GARDINERS LANE NORTH – BOOT SALE

Cllr. Peake to draft a letter to circulate to members and the Clerk to send, on the situation regarding toilets, early morning starts, noise and request someone from District Council to attend/monitor the site at a meeting.

50. TRAINING COURSES – COUNCILLORS

Councillors to confirm interest in attending training courses to support their role.

The Clerk will update members of courses available and it was **agreed** that Councillors would attend when available.

51. PLANNING:

Submitted:

Application No: 09/00216/FULL. First floor rear extension, remodel and extend front dormers, Westborough, Gardiners Lane North, Crays Hill, Billericay, Essex.

Papers were not received, Council unable to comment.

Application No: 09/00417/FULL. Erection of stable block, land opposite the stables, Pitsea View Road, Crays Hill.

Council agreed on condition that stable block not allowed for use as a dwelling.

Application No: 09/00447/LDC. To establish the lawfulness of proposed side dormers.

Coverdale, Oak Road, Crays Hill, Billericay, Essex.

Council objects unlawful, not comply with BDC Planning Regulations on Green Belt.

Decided:

Application No: 09/00325/FULL. Demolition of existing bungalow and construction of new detached chalet and detached garage/cartlodge.

Fairview, Pitsea View Road, Crays Hill, Billericay, Essex. **Granted.**

Application No: 09/00387/FULL. Demolition and reconstruction of detached garage.

Overmead, London Road, Crays Hill, Billericay, Essex. **Granted.**

52. CORRESPONDENCE:

For information only:

BDC

Mins – Development Control and Traffic Management Cttee. 06.05.09

Mins – Environment and Regeneration Overview and Scrutiny Cttee. 31.03.09
Mins – Housing and Community Overview and Scrutiny Cttee. 25.03.09
Mins – Leisure, Arts & Customer Services Overview 25.02.09
Mins – Overview and Scrutiny Commission 18.03.09

CPRE

Campaign to Protect Rural England – June 2009

EALC

Briefing Report – 10 – April 2009

County Update – May 2009 – No. 66

Meeting of the Larger Council Forums – 11th June 2009

Minutes of the Larger Council Forum – 25th February 2009

Minutes of the Meeting of the EALC Executive – May 2009

NALC Conference London 4th and 5th September 2009

Essex Works

Making the Links May edition

Road Works 27.05.09

Hanningfield Awards 2009

General

The Playing Field – Essex Playing Fields Association Newsletter Spring 2009

Essex Air Ambulance thank you for donation

53. FINANCES:

Cheques agreed for payment:

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|-----------------------------------|---------|
| Clerk's salary/expenditure – June | £312.60 |
| HM Revenue and Customs | £159.37 |
| Cllr. Peake – Newsletters | £45.00 |

54. PUBLICATION:

The Council considered the purchase of Charles Arnold Baker 8th Edition split between Shotgate (purchase price £52.50, split price £26.25). It was **agreed**.

55. INFORMATION EXCHANGE:

- (i) Letter from resident on traffic calming – footpath.
- (ii) Weed killer – pavements, drains – A129, Barleylands, industrial site.
- (iii) Bus Lay-by – situation to date.
- (iv) Oak Road
- (v) Community Initiatives Funding Projects
- (vi) Electrics – R.C.C. Parochial Church

56. PUBLIC QUESTION TIME:

An opportunity for members of the public to speak and raise issues on items not on the agenda (10 mins. maximum)

Question asked regarding speeding in the Parish and drains by Shepherd and Dog. The speeding situation is still being reviewed and E.C.C. is looking at the drain problem.

57. DATE OF THE NEXT MEETING:

The next Ramsden Crays Parish Council Meeting will be on Wednesday 15th July, 2009 at 7.30 p.m. at the Church Hall, Crays Hill.

MEETING CLOSED AT 21:06

SIGNED (CHAIRMAN): **DATE:**