

MINUTES OF THE MEETING OF RAMSDEN CRAYS PARISH COUNCIL HELD AT THE CHURCH HALL, RAMSDEN CRAYS ON WEDNESDAY 20TH OCTOBER, 2010 AT 7.30 P.M.

PRESENT:

Councillors: A. Peake (Chairman), J. Lucas and D. McPherson-Davis

ALSO PRESENT:

Georgina Bassett – Clerk to the Council

53/03 APOLOGIES FOR ABSENCE

Apologies for absence received from Councillors T. Borer (Vice-Chairman) and R. Reeve and Ward Councillor T. Sargent.

54/03 DECLARATIONS OF MEMBERS' INTERESTS

No declarations of “personal” or “personal or prejudicial” interests relating to items on the agenda.

55/03 MINUTES OF PREVIOUS MEETINGS

The minutes of the Parish Council Meeting held on 15th September, 2010 were proposed to be accepted by Cllr. McPherson-Davis and seconded by Cllr. Lucas as accurate - **agreed**.

56/03 PUBLIC SESSION

- (a) Members with prejudicial interests – none.
- (b) Public to be heard – none.
- (c) Essex County Council by District/Basildon District Council Ward Councillors Reports – none.

57/03 AUDIT RETURN

RECOMMENDATION “That a Working Party reviews the audit issues, including risk assessment and puts forward a recommendation to Full Council” – **agreed** to consider at a Working Party scheduled to be week commencing 1st November.

58/03 STANDING ORDERS

RECOMMENDATION “To review the document circulated on the standing orders and consider if there are to be any changes to the current models for Part 2”. All **agreed** for the Clerk to change the Standing Orders as per Part 2 and provide updated copy to Full Council.

59/03 P11DX

RECOMMENDATION “To complete the dispensation form for HM Revenue and complete as per the recommendation from the Chairman for the financial year 2010 - 2011”. It was **agreed** for Clerk to complete and defer to November meeting for the Chairman’s signature.

60/03 GRANT FUNDING

RECOMMENDATION “CIF application for 29th October will be for a goal post in the park area, two small 5 a side goal posts and a couple of park benches and a roundabout”. It was **agreed** for Cllr. McPherson-Davis in the circa of £6,500.00 to complete and send on behalf of the Parish Council. Match fund a maximum of £1,000.00.

61/03 BUDGET – PRELIMINARY – PRECEPT

It was proposed by Cllr. Peake and seconded by Cllr. McPherson-Davis to preliminary

request the precept to be in the region of £7,700.00 and this to be reviewed with the pension figures to be received at the November meeting – **agreed**.

62/03 PENSION – CLERK

RECOMMENDATION “The options available for the Clerk to join the local government pension scheme from information forwarded to members were to be considered”. It was **agreed** for the Clerk to liaise and get further figures to present to Full Council for their part of this employer for the November meeting.

63/03 CHURCH HALL

RECOMMENDATION “The Parish Council considered sending a letter to the church authorities requesting a small percentage from the sale of the village hall to allow the Parish Council to apply for match funding to obtain alternative accommodation.” It was agreed for the Clerk to write to the Church for proof of ownership of the land and the building.

64/03 PLANNING AND CORRESPONDENCE IN GENERAL

Application:

Application No: 10/00717/FULL. Extension to existing garden centre.

Location: Summerhill, Garden Centre, PIPPS HILL Road North, Crays Hill, Billericay, Essex.

No objection from the Parish Council.

Decision:

Application No: 10/00502/FULL. Sub division of ground floor flat to create two residential units.

Location: Hillcrest, Crays Hill. Billericay, Essex. **Refused.**

Planning Appeal Notification:

Application No: 10/00079/FULL. Retain hipped pitch roofed ground floor rear extension forming dayroom, utility room and WC.

Location: Crown View, Crays Hill Road, Crays Hill, Billericay.

RECOMMENDATION “To consider Planning correspondence and correspondence in general and how the Parish Council would like to move this forward”. It was **agreed** that in future the planning applications are to be sent to the Clerk.

65/03 LEGAL SITES ON DALE FARM SITE

RECOMMENDATION “The correspondence received on the situation on how many legal sites are permitted on the Dale Farm site were considered”. The Parish Council **agreed** to respond with a letter to B.D.C.

66/03 RESURFACING OF THE CAR PARK

RECOMMENDATION “The Parish Council considered the resurfacing of the car park in the park area”. It was **agreed** for the Clerk to write to B.D.C./E.C.C. to resurface and repair the complete car park.

67/03 FINANCE

The payments of the following were agreed:

Clerk’s salary – expenses – October 2010

£ 283.31

Autumn 2010 Newsletter

£ 45.00

Total

£ 328.31

Additional payment made to BATPC “ABLC” for annual renewal subscription of £20.00.

The Parish Council received £27.00 bursary for the year 2009 – 2010 between Shotgate and Ramsden Crays.

The Clerk paid the £4,141.88 for the installation of the low pedestal slide, following approval that the slide according to the contract had been made good.

68/03 NATURE RESERVE

The response to date on the recent letter sent to B.D.C. in relation to the Nature Reserve was considered. The Clerk will pursue for the letter for November meeting.

69/03 OAK LANE

- (i) To note the response to the situation on the eviction process and comment if required. Reviewed in 65/03.
- (ii) To note the response on the issue of legal pitches after the eviction of Dale Farm from B.D.C. and comment if required. Reviewed in 65/03.

70/03 HARDINGS ELMS ROAD – TRAFFIC RESTRICTION

The response to the request for traffic restriction was noted. The Clerk to write E.C.C. and ask is it a continual list, is it comprised every quarter and who comprises it and how frequent are decisions made. The Council questions that the cost on this will be very minimal.

71/03 WAR MEMORIALS

The update on information received on restoration and resiting the war memorials was reviewed. The Clerk to write to the Church and ask what is their intention for the war memorial at the Church Hall and if you do not have any intention, please remove the memorial and put into the care of the Parish Council.

72/03 FOOTPATH 69

The response to the request for a kissing gate was considered – November meeting.

73/03 PLAYING FIELDS

To date no response received from enquiries on the playing fields becoming village greens – defer to November meeting.

74/03 CHRISTMAS TREE

The response from the enquiry of a local resident for a donation of the tree as in previous year's and whether any further action is required – defer to November meeting.

75/03 HIGHWAYS PROGRAMME 2010 – 2011

The comment on the Highways Programme from Essex County Council from the Parish Council was no comment.

76/03 AUDIT REVIEW

To note and consider for comment on the Audit Review to NALC Audit and Accounts Advisor). Noted.

77/03 PROGRESS CHECK FROM LAST MEETING

Update on actions from last meeting.
Planting around the village update – November.

78/03 INFORMATION EXCHANGE

Agenda items for the next Parish Council Meeting, ABLC representative or items for members attending B.D.C. Pre-Liaison Meeting:

- (i) Issues for pre-meeting – Standards Board of B.D.C. what is now the issue for

- breach of code of conduct etc.
- (ii) Charter – B.D.C. – where is the Charter update.
- (iii) Dale Farm – update.

79/03 EXTERNAL MEETINGS – REPORTS FROM PARISH COUNCILLORS

To note reports from councillors on any meetings they have attended or updates, since the last meeting – none.

80/03 CRAYS HILL PRIMARY SCHOOL

Correspondence noted on confirmation for 2011 dates to be held in Crays Hill Primary School.

81/03 DOG AND LITTER BINS

To note update on these facilities. Requested to replace the litter bin at pathway into the park. A resident has requested by Shepherd and Dog and bus stop near the Shepherd and Dog two dog litter bins and signs for reminders not to foul.

82/03 CORRESPONDENCE:

For information only:

BDC

Audit and Risk Committee Minutes 13.07.10

Development Control and Traffic Management Committee Minutes 21.09.10, 05.10.10

Leisure and Health Scrutiny Committee Minutes 08.09.10

Licensing Committee Minutes 30.06.10

Members Bulletin, issue no. 41

EALC

County Update September 2010 – No. 81

ECC

Making the Links, October 2010

Bus Passenger News September/October 2010

Parish Transport Representative Meeting Invite – Tuesday 3rd November, 2010

Joint Waste Development Consultation – dates 7th October and 2nd December, 2010

General

RCCE – Essex Village Shops and Pubs Day – 4th November, 2010.

83/03 PUBLIC QUESTION TIME:

None.

84/03 DATE OF THE NEXT MEETING:

The next Parish Council Meeting will be held on Wednesday 17th November, 2010 at 7.30 p.m. at the Church Hall, Crays Hill.

MEETING CLOSED AT 09:52 P.M.

SIGNED (CHAIRMAN): DATE: