

**MINUTES OF RAMSDEN CRAYS PARISH COUNCIL MEETING HELD ON
MONDAY 17TH SEPTEMBER, 2018 AT 7.00 P.M. AT THE SHEPHERD AND DOG PUBLIC HOUSE**

Present: Cllr. D. McPherson-Davis – Chairman, Cllr. N. Flint and Cllr. M. Kirby
Mrs. Georgina Bassett – Parish Clerk/RFO
Essex County Councillor Tony Ball
Five members of the public

125/18 Apologies for Absence:

Apologies for absence received from Cllr. Jenkins, Ward Councillor T. Sargent and Essex County Councillor – M. Buckley.

126/18 Minutes of Previous Meetings:

The minutes of the Parish Council Meeting held on Monday 16th July, 2018 were approved as an accurate record. Proposed by Cllr. Kirby – seconded by Cllr. Flint – **agreed.**

127/18 Declaration of Members Interests:

No pecuniary interests or non-pecuniary were disclosed.

128/18 Public Forum:

No questions from the public.

Awaiting update from Basildon regarding the replacement of the litter bins – several have been removed, concern by residents if they are not replaced. Update the resident on the enquiry re the bins.

Borough and County Councillors:

Updates received and noted from ECC Cllr. T. Ball.

Due to summer recess activity lessened during August. Primary Schools in Basildon Key Stage II out-performed Essex and the Country.

The Army and Navy fly over closed again, due to another safety issue.

Cllr. Ball confirmed Cllr. Buckley spoken with cabinet member regarding the notice board location. ECC Highways member is in support of the installation and the Parish Council should receive a favourable response.

129/18 Finance Report:

(i) **Expenditure:**

Clerk/RFO September 2018 Salary/Expenditure	548.48
Basildon Window Cleaning – July/August	£160.00
Basildon Window Cleaning - September	£80.00

(ii) Barclays Bank balance at 30 th July, 2018	£11,428.55
Barclays Bank balance at 31 st August, 2018	£10,624.42

Newsletters paid after 30 th July meeting	£100.00
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It was proposed by Cllr. McPherson-Davis to pay above (September amount on receipt of invoice and works completed) and agree bank balance - **resolved.**

130/18 Planning:

Applications:

Application No: 18/01103/FULL. Proposed external alterations within the front garden incorporating hard and soft landscaping, block paving, brick piers (max 2m high) with wrought iron railings, lighting and gates.

Location: The Warren, London Road, Crays Hill, Billericay. Responses by 7th September, 2018. The Parish Council has no objection.

Application No: 18/01127/FULL. Part two storey and part single storey rear extension.

Location: 8 Staceys Mount, Crays Hill, Billericay.
The Parish Council has no objection.

Meeting open to the public 7.19 p.m.

Meeting closed to the public 7.22 p.m.

Application No: 18/01188/FULL. Proposed garage.

Location: Land to the rear of the Belvoir, Mason Crays Hill, Billericay.

The Parish Council objection on the grounds is on green belt land, outside of the curtilage of this property, excessive development far in excess of requirement for a garage. It refers Basildon to application no. 17/00756/FULL which included provision for parking spaces.

Application No: 18/01166/COND. Approval of details reserved by conditions 5 (boundary treatment) and 6 (landscaping) of consent ref: 15/01130/FULL..

Location: The Woodmans, Oak Road, Crays Hill, Billericay.
The Parish Council reviewed and has no comment.

Decided:

Application No: 18/00766/FULL. Two storey rear extension, first floor front extension and garage conversion.

Location: Teagles, Ramsden Crays, Crays Hill, Billericay. **Refused.**

Application No: 18/00721/LDC. To establish the lawfulness of a proposed loft conversion with a rear dormer and velux windows to the front elevation and hip to gable formation, single storey ground floor rear extension and conversion of garage to habitable room.

Location: Teagles, Ramsden Crays, Crays Hill, Billericay. **Split decision.**

Application No: 18/00873/PDPA. Notification for a proposed larger home.

Location: Teagles, Ramsden Crays, Crays Hill, Billericay. **Refused.**

Application No: 18/00783/LDC. To establish the lawfulness of a proposed outbuilding at the rear amenity space.

Location: Woodlands, Gardiners Lane North, Crays Hill, Billericay. **Granted.**

Application No: 18/00816/FULL. Erect two storey side extension and dormers in the rear roof scape.

Location: 4 London Road, Crays Hill, Billericay. **Granted.**

Application No: 18/00867/FULL. Demolition of existing dilapidated office and construction of a purpose-built office unit together with enlargement of dwelling rear garden amenity space.

Location: Holt Cottage, Gardiners Lane North, Crays Hill, Billericay. **Granted.**

Application No: 18/00580/LDC. To establish that the dwelling (former games room) has been in existence and used as a dwelling for more than four years and is now lawful.

Location: Key Cottage, Oak Road, Crays Hill, Billericay. **Granted.**

Application No: 18/00582/LDC. To establish that the dwelling has been in existence for more than four years and is now lawful.

Location: Old Key Cottage, Oak Road, Crays Hill, Billericay. **Granted.**

Application No: 18/00928/VAR. Variation of condition 2 (Approved Plans) to planning permission 17/00484/FULL granted permission on appeal entailing revised drawings incorporating changes to the site boundary and a reduction in the size of the building.

Location: Chestnuts Service Garage, Crays Hill, Billericay. **Granted.**

Consultations:

Environmental Protection Act 1990 Part IIA – Contaminated Land Strategy Consultation.

The above was considered and the Parish Council requests to see to Chestnuts Garage, London Road – Contaminated Land Strategy report.

Noted:

Local Plan – Regulation 19 Public Consultation. The Strategic Planning and Infrastructure Committee to review various options relating to the Local Plan, this then to be submitted to the Government from Basildon by end of September. Committee agendas and meetings can be viewed at www.basildonmeetingsinfo

The Clerk to contact Basildon Borough Council to request to be involved in a consultation.

It was noted that there was an Essex County Council Passenger Transport survey, with Essex County Council changes to bus services. Cllr. Flint confirmed that he is not aware of any changes to the service within the Parish.

It was noted that there have been various planning unauthorised developments in Ramsden Crays and councillors requested the Clerk to enquire regarding these.

131/18 Community Projects:

- (i) The monthly bus shelter maintenance/cleaning commenced in July and there has been a clear notice in the improvement of the facilities.
- (ii) Basildon Borough Council requested further information to assist with the completion of the planting projects within the Parish. The Clerk to contact Basildon to explain the urgency of the planting for Remembrance Service and the receipt of the CIF funding and that the layout planning etc. is with Basildon.
- (iii) Additional ownership of the considered location awaited from HM Land Registry to assist and permission for the new notice board and license to be installed as in 128/18 favourable response from ECC awaited.
- (iv) War Memorial additional names received from the Parish for those that lived in the Parish inclusion on the side stone engraved “For those that also served”, proposed by Cllr. Kirby and seconded by Cllr. McPherson-Davis to add names with a maximum cost of £700.00 – **agreed.** Preferably prior to 11th November, 2018 service.

Cllr. Kirby to confirm names to the Clerk for request to the contractor.

Next newsletter repeat message “if any residents know of any relative that served in the WW1 or WW2 please contact Cllr. Kirby or the Clerk”.

- (v) Confirmed reminder of the EALC AGM on 20th September at Great Dunmow – councillors and officer invited. Chairman and Clerk attending.

- (vi) Notice board considered costings etc. for Community Initiatives Fund in the Parish received at this time. Clerk to receive information on costings for funding to consider at the October meeting.
- (vii) Remembrance Service – 100th Anniversary – Sunday 11th November, 2018. Consideration for attendees – invitations, refreshments, wreaths, order of service – working progress. Proposed by Cllr. McPherson-Davis x 2 wreaths plus £100.00 for refreshments, invite representatives of the Armed Forces, invitation for the school children to attend, Borough and County Councillors seconded by Cllr. Flint – **agreed**.

132/18 Clerk Report:

The Clerk had provided an update and for consideration of additional action.

- (i) Project – bulb planting.
- (ii) Replacement – removal of bins.
- (iii) Audit – Year End.
- (iv) Notice Board.
- (v) Funding – maintenance bus shelters.
- (vi) AED Awareness and CPR training sessions with residents and other parishes.
- (vii) A Health and Safety Checklist for the public house. Issues etc. – risk elimination to be actioned – Clerk working on this.
- (viii) Remembrance Service.

133/18 ECC Highways/Basildon Borough Council:

This item had been considered by ECC in relation to 7.5 tonne weight restriction within the Parish at Gardiners Lane. It has been shelved by ECC due to cost of £40,000.00.

Concern on A127 in Gardiners Lane North blind with hedges enforcement of residents. ECC – Cllr. Ball will enquire.

134/18 Travellers:

Update received on traveller situation within the Parish – Gardiners Lane North. Enforcement Notice/Injunction in place at this location.

135/18 Information/Correspondence/External Meeting Reports from Parish Councillors:

Information received noted.

136/18 Public Question Time:

Questions received noted.

Consider original name of Ramsden Crays instead of Crays Hill. Councillors confirmed it is Ramsden Crays.

War Memorial names for those that served in WW1 or WW2, how will these be laid out on the side stones. The Parish Council response “those that have served in both World Wars”.

Green Belt land is permission required for small building? Response by the Parish Council is it depends on what it is used for, recommend to contact Basildon Borough Council Planning Department/website.

137/18 Date of Next Meeting:

The next meeting of the Parish Council will be Monday 15th October, 2018 at 7.00 p.m. at the Shepherd and Dog Public House.

138/18 PUBLIC ADMISSIONS:

To Consider the Exclusion of the Public and Press:

To consider the exclusion of the public and press due to the confidential matters arising in item 89/18 Public Bodies Admission to Meetings) Act 1960.

This item was proposed by Cllr. Kirby and seconded by Cllr. McPherson-Davis- **agreed.**

Meeting ended at 8.40 p.m.

Signed
Chairman

Date

DRAFT