

MINUTES OF THE RAMSDEN CRAYS PARISH COUNCIL EXTRAORDINARY MEETING HELD IN THE REAR GARDEN OF “HIGHLANDS” CRAYSHILL ON MONDAY 20TH JULY 2020 AT 7.00.PM

IN ATTENDANCE: Cllrs.D.Mcpherson-Davis,M.Kirby,G.Jenkins,C.Finn and A.Knight.

One member of the public.

In the absence of the Parish Clerk the Chairman recorded the minutes

53/2020 Apologies: None.

54/2020 Declaration of Members Interests: None.

55/2020 Minutes of 16th March 2020: Proposed by Cllr. Kirby , seconded by Cllr. Jenkins to Accept- **RESOLVED.**

56/2020 Finance Report: Expenditure

(i) Deferred.	
(ii) Clerks salary/expenses for July 2020	£655.46
Mr. Brown –Bus Shelter Cleaning July 2020	£80.00
Heelis & Lodge.Internal Audit Fee 2019/2020	£95.00
A.B.L.C Annual Subscription 2020/2021	£20.00
RCCE Annual Subscription-Cancelled	
Payment to Ramsden Bellhouse –No meeting.	
To note Bank Reconciliation-£11,545.95 June 2020	

Proposed by Cllr. Jenkins, seconded by Cllr.Knight to pay the above and accept the bank balance.-**RESOLVED**

(iii) To note Payments made in April, May and June 2020.

Proposed by Cllr. McPherson-Davis,seconded by Cllr. Finn to accept.-**RESOLVED.**

57/2020 Year End –Signing forms-Internal and External Audit

Proposed by Cllr. McPherson-Davis and seconded by Cllr. Kirby to accept the audited Annual Accounts for 2019/2020-**RESOLVED**

- (i) Cllrs awaiting forms from the Parish Clerk to be signed
- (ii) Cllrs awaiting forms from the Parish Clerk .
- (iii) Noted.
- (iv) (a) Only provision in Reserves is for a new Notice Board (b) Deferred .
- (v) Cllrs noted that the Fixed Assets Register was reviewed and corrected prior to submission to Insurers

58/2020 Emergency Planning

(i),(ii)and (iii) All deferred.

59/2020 Community Governance Review

- (i) Cllrs noted the Parish Council had previously agreed a response.
- (ii) Cllrs noted there has been no consultation with Ramsden Bellhouse P.C.

60/2020 The Annual General Meeting –Date of Next Meeting

Noted that it had been deferred to May 2021

61/2020 Planning

Cllrs noted all the responses by the Parish Council to applications submitted to Basildon Council as well as their decisions. The following needed an urgent response which was:-

Application No.20/00775/FULL .No objection.

Application No.20/00789/FULL. Objection. Over development of the Green belt

Application No. 20/00788/FULL No objection.

Application No. 20/00830/FULL No objection.

Application No .20/00744/COND. Noted.

62/2020 Policies/Procedures Review

Cllrs agreed to defer.

63/2020 LGA-Model Member Code of Conduct

Cllrs agreed to defer until the Clerk had consulted the . EALC.

64/2020 Public Question Time

- (i) No response from ECC Councillors. All agreed that the Clerk should liaise with other Parishes
- (ii) No previous action by ECC as the cost is prohibitive.
- (iii) No application has been referred to the Parish Council

65/2020 Community Projects/Issues

- (i) Clerk to order the replacement Notice Board as agreed at previous meeting. Proposed by Cllr. Kirby , seconded by Cllr.Finn to accept.-**RESOLVED**

(ii),(iii)(iv),(v) and (vi) All noted.

66/2020 Information/Correspondence/External Meeting Reports from Parish Councillors

Cllr. McPherson-Davis stated that he attended the AGM of ABLC on the 16th July2020

67/2020 Clerks Annual Assessment

Cllrs noted that this was overdue and requested that Mrs. Bassett send all Cllrs a copy of her current Contract of Employment and Annual Leave Form prior to arranging a meeting to evaluate her performance.

68/2020 Garden Maintenance.

There is a need to tidy the gardens. Proposed by Cllr. Kirby, seconded by Cll. Knight that £100.00 be spent on the maintenance and £50 on the purchase of beddings-**RESOLVED**

69/2020 Public Question Time

None.

70/2020 Date of Next Meeting

21ST September 2020

The meeting ended at 8.20 p.m.

SIGNED BY THE CHAIRMAN-Cllr. McPherson-Davis

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