

**MINUTES OF THE RAMSDEN CRAYS PARISH COUNCIL MEETING HELD IN
THE REAR GARDEN OF “HIGHLANDS” CRAYSHILL ON MONDAY 21st
SEPTEMBER 2020 AT 7.00.PM**

IN ATTENDANCE: Cllrs.D.Mcpherson-Davis,M.Kirby,G.Jenkins, A.Knight.

In the absence of the Parish Clerk the Chairman recorded the minutes

71/2020 Apologies: Cllr. Finn.

Cllrs Ball and Buckley were notified of the meeting but submitted no comments

72/2020 Declaration of Members Interests: None.

73/2020 Minutes of 20th July 2020: Proposed by Cllr.Jenkins , seconded by Cllr. Knight to
Accept- **RESOLVED. The Chairman signed the minutes.**

74/2020 Finance Report: Expenditure

(i) Consider Annual Salary Award and Arrears of 5 months payable at SCP16 to the Clerk

The National Salary Awards proposed by NALC .effective from 1st April 2020 were
Discussed by Councillors.

Proposed by Cllr. Kirby, seconded by Cllr. McPherson-Davis to increase the Clerks
Salary, per the Awards, at SCP 16 from 1st April 2020. Accept-**RESOLVED.**

(ii) Payments made in August were noted

Mr. Brown-Cleaning Bus Shelters	£80.00
Mrs. Bassett-Clerks Salary and expenses	£655.46
V.C.S.- 3 Months Hosting	£37.50

(iii) Payments to be made.

H.M.R.C.Tax for July-September 2020	£120.00
Clerks Salary/Expenses for September/Arrears for 5 Months	£758.42
Annual Donation to Essex/Herts Air Ambulance	£100.00

Proposed by Cllr. Jenkins seconded by Cllr. Knight to pay the above-**RESOLVED**

(iv) Year End Accounts 2019/2020

Reference agenda item **57/2020**-In the absence of the Clerk the Chairman to contact the
Internal Auditor to seek clarification on the final account documents recorded
By them.

75/2020 Community Governance Review.

In the absence of the Clerk this was deferred.

76/2020 Planning

Noted that no consultations have been received via the Clerk.

77/2020 L.G.A.Model Code of Conduct

Awaiting report from the Clerk.

78/2020 Clerks Annual Appraisal

Annual Review/Appraisal sent to the Clerk on 1st September 2020

Awaiting her response.

79/2020 Community Projects/Issues

(i) Update on the Website

The Vice-Chairman to contact V.C.S.

(ii) Update on repairs to Caloo Equipment.

Awaiting report from the Clerk.

(iii) Purchase of Replacement Notice Board

.Vice Chairman to contact supplier to confirm the order

Proposed by Cllr. Knight, seconded by Cllr. Kirby - **RESOLVED**

(iv) Parish Newsletter.

Cllr. Jenkins to prepare the next edition in time for the Annual Memorial Service.

(v) Gardens Maintenance

Cllr. McPherson-Davis confirmed that hopefully a general tidyup would be

Completed as soon as possible.

(vi) Remembrance Service

Assumed that it will take place in November.

80/2020 External Meetings.Reports from Parish Councillors.

None.

81/2020 Date of Next Meeting

Provisional-November 16th 2020