

Ramsden Crays Parish Council



DRAFT

Minutes of the Ramsden Crays Parish Council Meeting held on **16th May 2022 at 7.30p.m.at Ramsden Bellhouse Village Hall.**
In the absence of a Clerk Cllr. Kirby kept the minutes.

Attendance:

Cllrs Finn, Jenkins, Kirby and. McPherson-Davis

40/2022 Election of Chairperson.

- (1) Proposed by Cllr. Kirby,seconded by Cllr. Finn to appoint Cllr. McPherson-Davis. All agreed –**RESOLVED**
- (2) Cllr. McPherson-Davis signed the acceptance of Office Form

41/2022.Apologies for absence

Cllrs. Sargent, Allen and Ball and Buckley.

42/2022.Minutes of the Parish Council Meeting 20th April 2022

Acceptance Proposed by Cllr.Jenkins, seconded by Cllr.Finn
All agreed. **RESOLVED** Signed by Cllr. McPherson-Davis

43/2022 Declaration of Members Interests

None.

44/2022 Reports from County and Borough Councillors.

None.

Cllrs discussed the increase in fly tipping in the Borough.To be raised with District Cllr's at next meeting.

45/2022 Members of the Public

None

46 /2022Planning

To Consider

Application No. 22/00506/FULL

First floor extension,single rear/side extension and garage conversion to convert existing detached garage into games room. Re-submission of 21/01652/FULL.

**20,High View Rise,Crays Hill,Billericay. Essex.
Decision-No objection by the Parish Council.**

Application No. 22/00528/FULL

First floor front gable extension including removal of dormers, part two storey, part single storey rear extensions and construction of partial basement level

The Fens, Crays Hill, Billericay.Essex.

Decision-No objection by the Parish Council

47/2022 Finance

(a) Expenditure to Consider

Ramsden Bellhouse Village Hall.Fee for 16 th May 2022	£10.00
M.R.Brown –Cleaning Bus Shelters-May 2022	£80.00
C.Hughes- Maintenance of Gardens.	£100.00

Proposed by Cllr.Kirby and seconded by Cllr.Finn to pay all three items. All agreed.**RESOLVED**

(b) Insurance Renewal

The Parish Council to review terms and Conditions of policy.

Decision at next meeting

(c) Internal Audit

The Annual Accounts for 2021/2 need to be completed.

Decision at next meeting

Proposed by Cllr. Finn seconded by Cllr. Jenkins to spend an estimated £30.00 on a courier service to our Auditors.Heelis and Lodge .All agreed.

(d) Parish Council to review Fixed Assets Register.

Corrections and additions completed. Ready to send to Auditor.

(e) Review of Governance Documents

-Year end-AGAR-Annual Governance and AccountabilityReturns

Decision at next meeting.

48/2022 Date of next meeting

The Parish Council agreed that as there was a need to finalise the outstanding items in 47/2022 .

It was agreed to hold an extraordinary meeting on the 30th May 2022

The meeting closed at 8.15pm

Chairman.....Date.....