

**MINUTES OF THE ANNUAL PARISH MEETING HELD ON
WEDNESDAY 21ST APRIL 2010 AT
7.30 P.M. AT THE CHURCH HALL, CRAYS HILL**

Present: Cllr. Peake, Cllr. Borer, Cllr. McPherson-Davis, Cllr. Peake,
Cllr. Lucas and Cllr. Reeve
Apologies: None
In the Chair: Cllr. Peake
Minute Secretary: Georgina Bassett
Also present: No members of the public

01. INTRODUCTION AND WELCOME FROM THE CHAIRMAN

The Chairman Cllr. Peake welcomed all to the Annual Parish Meeting.

02. APOLOGIES FOR ABSENCE

No apologies received.

03. MINUTES OF THE LAST MEETING

The minutes of 15th April, 2009 were agreed to be an accurate record and signed by the Chairman. Proposed by Cllr. McPherson-Davis and seconded by Cllr. Lucas.

04. CHAIRMAN'S REPORT

Appendix A.

05. DISTRICT COUNCILLORS' REPORT

There were no reports from District Councillors.

06. PRESENTATION: WASTE MANAGEMENT

A presentation given by James Hendry – Waste Management Officer.

He informed those present that effective 4th October there would be a weekly household collection of garden and food waste. A small container would be provided for any food waste and this collection would be sent to an independent source and turned into compost.

On 1st May compost is being given away at Barleylands. Members of the public to provide their own containers.

07. COMMENTS AND SUGGESTIONS FROM RESIDENTS

None.

MEETING CLOSED AT 20.05

SIGNED (CHAIRMAN): **DATE:**

Appendix A



RAMSDEN CRAYS PARISH COUNCIL - CHAIRMAN'S REPORT 2009/10

Dear Resident,

This Annual Report includes information about the activities of the Parish Council over the last year (April 2009 to March 2010), as well as financial information and Parish Council contact points.

Yours sincerely,

Andrew Peake
Chairman, Ramsden Crays Parish Council

April 2010

Projects:

The Parish Council has been elected by you and its members are here to serve you. It is looking for ideas for projects to spend public monies in the next financial year. It might be that you are interested in equipment in the recreational area, to include more seating within the Parish, additional waste or dog bins, shrubs or have many other ideas. This is your Parish, please let the Parish Council know what you would like to improve your area for you. Please send all suggestions to the Clerk, or complete the attached slip and send to a member of the Parish Council, preferably before the 19th May meeting.

Updates:

Traffic calming: The Council is delighted to inform you that an additional VAS sign has now been installed in Crays Hill, on the approach from the Southend Road.

The Parish Council would like to thank Elms Nursery for the donation of the Christmas tree that was located at the Church Hall.

New scheme by Basildon District Council for a weekly kerbside food waste collection to all households in the district in October 2010.

The Mobile Library Service has amended its fortnightly visits from 8th January. Arriving at Crays Hill High View Rise at 12.00 and leaving at 12.15 and Crays Hill Primary at 13.30 and departing at 14.25.

The next Crunch Service is scheduled to visit on Saturday 17th July at Crays Hill Recreation Ground.

Dates for forthcoming Meetings:

Parish Council Meetings are generally held on the third Wednesday of each month at 7.30 p.m. (except August)

Dates scheduled for 2010 are:

19th May – Annual Meeting of the Parish Council

16th June, 14th July, 15th September, 20th October, 17th November and 15th December

The Public are very welcome to attend the meetings and have an opportunity to speak on agenda items at the Open Session at the commencement of the meeting and then again at the end during Open Session on general items.

Please feel free to approach any member of the Council (contact details below), or the Clerk, if you have any issues that you wish to raise with the Parish Council.

Networking/Representation:

Members of the Council regularly attend liaison meetings with Basildon District Council, the Basildon Association of Town and Parish Councils and other agencies and representatives from parish councils to share knowledge and experience. Occasionally the Council is asked to comment on documents received from the District and County Councils and other agencies and to take the opportunity to respond on issues relevant to Ramsden Crays.

Useful Information

The Police Surgeries are now held in Ramsden Bellhouse on the fourth Saturday of the month between 09.00 a.m. – 11.00 a.m. residents are welcome to attend with any issues. Please note that any criminal incidents should be reported to the Police on 0300 333 4444.

Ward Councillors, Terri Sargent and Stuart Allen hold regular surgeries at Noak Bridge Village Hall on the first Saturday of the month between 9.30 a.m. – 10.30 a.m. and Steepleview Community Centre on the third Saturday of the month between 9.00 a.m. and 10.00 a.m. any resident from the Crouch Ward is invited to attend. A PCSO is nearly always present.

Parish Councillors

Chairman - Councillor Andrew Peake	01268 525771
Vice-Chairman – Councillor Tina Borer	01268 285795
Councillor David McPherson-Davis	01268 525762
Councillor John Lucas	01268 520965
Councillor Roy Reeve	01268 289 740

Non-Elected Appointments 2009 - 2010

Clerk to Ramsden Crays Parish Council - Georgina Bassett – 01702 584158 – bassett19@btinternet.com

Independent Internal Auditor - Heelis and Lodge.

External Auditor - Alun Williams, 1st Floor, Millbank Tower, Millbank, London, SW1P 4HQ.

Other Useful Contacts

Member of Parliament: John Baron your local M.P. holds regular surgeries in the constituency. Telephone for an appointment on 01268 520765.

Keep up to date with our latest information including agendas, minutes, etc., visit:- www.essexinfo.net/ramsdencrays

Your Input:

The Parish Council would like to hear from you for future projects within the Parish. Suggested issues for consideration are:

- A large vision in the park area, making this more interesting with trees, plants etc.
- Installation of additional benches within the Parish.
- Installation of kissing gates at footpaths.
- Web page, future development as a means of communication.

If you have any ideas on these or any more, please contact either the Clerk or Councillors.

Name:

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Address:

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Comments:

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Expenditure Heading	Budget 2009/10	Actual Spend	Budget 2010/11
Salaries	£ 2,555.00	£ 2,554.09	£ 2,606.00

Stationery	£ 150.00	£ 87.52	£ 153.00
External Audit	£ 250.00	£ 285.00	£ 334.00
Insurance	£ 900.00	£ 614.25	£ 650.00
Room Hire/Clerk	£ 336.00	£ 336.00	£ 343.00
Postage	£ 53.00	£ 34.48	£ 55.00
Publications	£ 150.00	£ 302.24	£ 153.00
Subscriptions	£ 400.00	£ 434.49	£ 434.00
Internal Audit	£ 120.00	£ 115.00	£ 120.00
Tel. Calls	£ 210.00	£ 189.00	£ 214.00
Travel Clerk	£ 400.00	£ 309.31	£ 408.00
Use of Equipment	£ 135.00	£ 135.00	£ 138.00
Clerk Training	£ 52.00	£ 0.00	£ 53.00
Cllrs. Travel Expenses	£ 0.00	£ 20.26	£ 0.00
Cllrs. Training	£ 208.00	£ 21.00	£ 208.00
H.M. Revenue and Customs	£ 639.00	£ 638.51	£ 652.00
General Maintenance	£ 0.00	£ 0.00	£ 350.00
Other Expenditure/Misc.	£ 100.00	£ 195.00	£ 0.00
Verge Planting	£ 150.00	£ 0.00	£ 150.00
Hall Hire	£ 200.00	£ 144.00	£ 200.00
Purchase Christmas Tree Lights	£ 50.00	£ 19.66	£ 50.00
Hire of Equipment	0.00	£ 0.00	£ 0.00
*Elections	£ 1,200.00	£ 0.00	£ 0.00
Bench Seat in Park	0.00	£ 0.00	£ 0.00
Sec. 137 Donations	£ 100.00	£ 350.00	£ 100.00
Sec. 137 Upkeep Churchyard	£ 100.00	£ 100.00	£ 100.00
Lighting/Heating	0.00	£ 0.00	£ 0.00
Bank Charges	0.00	£ 0.00	£ 0.00
Notice Boards	0.00	£ 0.00	£ 0.00
Bus Shelters	0.00	£ 0.00	£ 0.00
General Maintenance	£ 350.00	£ 0.00	£ 0.00
VAT recoverable		£ 120.00	
Total Allocations	£ 8,808.00	£ 7004.81	£ 7,471.00

*Election costs – budget 2009/10 carried forward as unspent