

**MINUTES OF THE ANNUAL PARISH MEETING HELD ON
WEDNESDAY 20TH APRIL 2011 AT
7.30 P.M. AT RAMSDEN CRAYS PRIMARY SCHOOL**

Present: Cllr. Borer, Cllr. McPherson-Davis, Cllr. Lucas and
Cllr. Reeve
Apologies: Cllr. Peake
In the Chair: Cllr. Borer
Minute Secretary: Georgina Bassett
Also present: 5 members of the public
Councillors – S. Allen, T. Sargent
1 Member of the Press

01. INTRODUCTION AND WELCOME FROM THE CHAIRMAN

The Chairman Cllr. Borer welcomed all to the Annual Parish Meeting.

02. APOLOGIES FOR ABSENCE

Apologies received from Cllr. Peake.

03. MINUTES OF THE LAST MEETING

The minutes of 21st April, 2010 were agreed to be an accurate record and signed by the Chairman.

04. CHAIRMAN'S REPORT

Appendix A.

05. PRESENTATION BY THE LOCAL POLICE:

Three members of the Police attended: PS Danielle Bailey, Barry Curtis – Crouch Ward – PC Sean Judge. 1st April 2011 to date 91 incidents all of Crouch.

Crime Stats – copies provided.

Cllr. Sargent confirmed that she was pleased with the increase in Police coverage. NAP attendance not highly attended by Police, she requested a Police presence in addition to a PCSO at these meetings.

Cllr. Borer enquired re an increase in break-ins/house burglaries in the area recently.

Oak Road – pot holes – enquiry if danger to road users, emergency vehicles. The Police confirmed that following a meeting with E.C.C. this will shortly be resolved.

Cllr. Sargent informed those present that she will contact Highways again for an update on Oak Road potholes to find out exactly what repairs are going to be carried out.

06. BASILDON BOROUGH/ COUNTY COUNCILLORS' REPORT

Reports from District Councillors

Cllr. T. Sargent:

Regular update meetings with Basildon Borough Council and Parish Council to assist the area with its improvements – next meeting scheduled in May.

Assistance with the school for the relocation of Parish Council Meetings commencing 2011. Positive meeting with the Governing Body and the Headmistress.

Drains in the area – improvement.

Flower troughs – continuance on planting.

Clean up of recycling bins – Recreation Park.

Nature Reserve Project – District Councillors would like to see this project move forward.

Pre meetings before Liaison Meetings at Basildon Borough Council.

12th May requested looking at planning applications – delayed responses at a number of Parish Councils.

Hardings Elms Road – restriction of 30mph area – pressure to be maintained.

Site visit arranged at the Recreation Park, nature reserve etc.

Pot holes – entrance to Oak Road – poor condition.

Cllr. S. Allen:

Nature Reserve – funds – Community Initiative Funds.

Waste Management Report – Recreation Ground – recycle bins – current move to withdraw this from areas as less need previously due to household waste removal.

Thanks were given to the District and Ward Councillors for their efforts for the Parish.

07. COMMENTS AND SUGGESTIONS FROM RESIDENTS

Pot holes – Oak Road – large ones filled in through E.C.C. – not going to fill in any more pot holes to be moved in until the removal of the travellers. Request for Parish Council to ask for filling in again.

Memorial at Whites Bridge – awaiting price for the removal of the War Memorial – not yet.

Further request to Essex County Council – Highways – when 28 day notice issue to the travellers to repair Oak Road..

Barleylands – Parish Council to write to Basildon Borough Council and Essex County Council to ask if Basildon Borough Council has a waste transfer licence.

MEETING CLOSED AT 08:07

SIGNED (CHAIRMAN): **DATE:**

Appendix A



RAMSDEN CRAYS PARISH COUNCIL - CHAIRMAN'S REPORT 2010/11

Dear Resident,

This Annual Report includes information about the activities of the Parish Council over the last year (April 2010 to March 2011), as well as financial information and Parish Council contact points.

Yours sincerely,

Andrew Peake
Chairman, Ramsden Crays Parish Council
2011

April

Updates:

The Parish Council would like to thank Elms Nursery for the donation of the Christmas tree that was located at the Church Hall.

The Mobile Library Service has continued its service. Arriving at Crays Hill High View Rise at 12.00 and leaving at 12.15 and Crays Hill Primary at 13.30 and departing at 14.25.

The new slide in the park, part funded by Community Initiatives Fund and the Parish Council has received many young visitors in the park area.

A thank you to Mr. Kadesh for his offer of a site to relocate the war memorial.

An additional thank you to Elms Nursery for the continued upkeep of the plant display on the approach to Oak Road.

Dates for forthcoming Meetings:

Parish Council Meetings are generally held on the third Wednesday of each month at 7.30 p.m. (except August)

Dates scheduled for 2011 are:

18th May – Annual Meeting of the Parish Council

15th June, 13th July, 14th September, 19th October, 18th November and 14th December

The Public are very welcome to attend the meetings and have an opportunity to speak on agenda items at the Open Session at the commencement of the meeting and then again at the end during Open Session on general items.

Please note that Parish Council Meetings are now held at Ramsden Crays Primary School.

Please feel free to approach any member of the Council (contact details below), or the Clerk, if you have any issues that you wish to raise with the Parish Council.

Networking/Representation:

Members of the Council regularly attend liaison meetings with Basildon Borough Council, the Association of Basildon Local Councils and other agencies and representatives from parish councils to share knowledge and experience. Occasionally the Council is asked to comment on documents received from the District and County Councils and other agencies and to take the opportunity to respond on issues relevant to Ramsden Crays.

Useful Information

The next Police Mobile Surgeries will be held on 18th April, 23rd May and 20th June between 10.00 a.m. and 11.45 a.m. at the Shepherd and Dog, London Road, Crays Hill. All residents are welcome to attend with any issues. Please note that any criminal incidents should be reported to the Police on 0300 333 4444.

Buy With Confidence

Essex County Council's Trading Standards service "Buy With Confidence" only recommends businesses which have been vetted and approved by Essex Trading Standards. For further information either go online at buywithconfidence.gov.uk or telephone 0845 404 0506.

Ward Councillors, Terri Sargent and Stuart Allen hold regular surgeries at Noak Bridge Village Hall at "Coppice Lane" on the first Saturday of the month between 9.30 a.m. – 10.30 a.m. and Steepleview Community Centre at "Osier Drive" on the third Saturday of the month between 9.00 a.m. and 10.00 a.m. any resident from the Crouch Ward is invited to attend. A PCSO is nearly always present.

Parish Councillors

Chairman - Councillor Andrew Peake	01268 525771
Vice-Chairman – Councillor Tina Borer	01268 285795
Councillor David McPherson-Davis	01268 525762
Councillor John Lucas	01268 520965
Councillor Roy Reeve	01268 289740

Non-Elected Appointments 2011 - 2012

Clerk to Ramsden Crays Parish Council - Georgina Bassett – 01702 584158 –

bassett19@btinternet.com

Independent Internal Auditor - Heelis and Lodge.

External Auditor - Alun Williams

Other Useful Contacts

Member of Parliament: John Baron your local M.P. holds regular surgeries in the constituency. Telephone for an appointment on 01268 520765.

Keep up to date with our latest information including agendas, minutes, etc., visit:-
www.essexinfo.net/ramsdencrays

Your Input:

The Parish Council would like to hear from you for future projects within the Parish. Suggested issues for consideration are:

- A large vision in the park area, making this more interesting with trees, plants etc.

- Installation of additional benches within the Parish.
- Installation of kissing gates at footpaths.
- Web page, future development as a means of communication.

If you have any ideas on these or any more, please contact either the Clerk or Councillors.

FINANCIAL INFORMATION

This is a summary of the expenditure of the Parish Council for 2010/11. Further information is published later in the year when the accounts have been audited.

Expenditure Heading	Budget 2010/11	Actual Spend	Budget 11/12
Salaries	£ 2,606.00	£ 2,592.78	£ 2,597.16
Stationery	£ 153.00	£ 72.99	£ 100.00
External Audit	£ 334.00	£ 120.00	£ 140.00
Insurance	£ 650.00	£ 654.71	£ 700.00
Room Hire/Clerk	£ 343.00	£ 336.00	£ 343.00
Postage	£ 55.00	£ 32.37	£ 60.00
Publications	£ 153.00	£ 115.00	£ 35.00
Subscriptions	£ 434.00	£ 392.85	£ 450.00
Internal Audit	£ 120.00	£ 115.00	£ 130.00
Tel. Calls	£ 214.00	£ 87.53	£ 100.00
Travel Clerk	£ 408.00	£ 225.85	£ 250.00
Use of Equipment	£ 138.00	£ 135.00	£ 112.50
Clerk Training	£ 53.00	£ 27.00	£ 60.00
Cllrs. Travel Expenses	£ 0.00	£ 38.60	£ 0.00
Cllrs. Training	£ 208.00	£ 21.00	£ 180.00
H.M. Revenue and Customs	£ 652.00	£ 746.77	£ 745.70
General Maintenance	£ 350.00	£ 0.00	£ 350.00
Other Expenditure/Misc.	£ 0.00	£ 22.00	£ 100.00
Verge Planting	£ 150.00	£ 0.00	£ 150.00
Hall Hire	£ 200.00	£ 211.00	£ 220.00
Purchase Christmas Tree Lights	£ 50.00	£ 0.00	£ 50.00
Sec. 137 Donations	£ 100.00	£ 100.00	£ 100.00
Sec. 137 Upkeep Church	£ 100.00	£ 100.00	£ 100.00
Courses Split – Shotgate		£ 50.00	
Capital Payments – Park		£ 3,417.05	£ 1,000.00
VAT		£ 761.85	
Newsletter		£ 15.00	
Total Allocations	£ 7,471.00	£ 10,390.35	£ 8,073.36