

**MINUTES OF THE ANNUAL PARISH MEETING HELD ON
MONDAY 14TH MARCH 2016 AT
6.30 P.M. AT THE SHEPHERD AND DOG PUBLIC HOUSE**

Present: Cllr. A. Peake, Cllr. D. McPherson-Davis, Cllr. N. Flint and
Cllr. S. Aungier
Apologies: Cllr. M. Buckley – ECC and Cllr. S. Allen - Basildon
In the Chair: Cllr. A. Peake
Minute Secretary: Georgina Bassett
Also present: 4 members of the public

01. INTRODUCTION AND WELCOME FROM THE CHAIRMAN:

Cllr. Peake welcomed all to the Annual Parish Meeting.

02. APOLOGIES FOR ABSENCE:

Apologies for absence received from Cllr. M. Buckley - ECC and Cllr. S. Allen – Borough Council.

03. MINUTES OF THE LAST MEETING:

The minutes of 20th April, 2015 were **agreed** to be an accurate record and signed by the Chairman. Proposed by Cllr. D. McPherson-Davis and seconded by Cllr. A. Peake.

04. CHAIRMAN'S REPORT:

Appendix A attached.

05. COMMENTS AND SUGGESTIONS FROM RESIDENTS/COUNCILLORS:

No residents comments or Borough or County Councillors received.

MEETING CLOSED AT 6.50 P.M.

SIGNED (CHAIRMAN): **DATE:**

APPENDIX A



RAMSDEN CRAYS PARISH COUNCIL - CHAIRMAN'S REPORT 2015/16

Dear Resident,

This Annual Report includes information about the activities of the Parish Council over the last year (April 2015 to March 2016), as well as financial information and Parish Council contact points.

Yours sincerely,

Andrew Peake
Chairman, Ramsden Crays Parish Council

March 2016

Dates for forthcoming Meetings:

The Parish Council Meetings are now usually held on the third Monday of each month at 7.00 p.m. at The Shepherd and Dog Public House (with the exception of August when there is no meeting).

The Public are very welcome to attend the Parish Council meetings where you have an opportunity to speak on agenda items at the Open Session at the commencement of the meeting and then again at the end during Open Session on general items.

Please feel free to approach any member of the Council (contact details below), or the Clerk, if you have any issues that you wish to raise with the Parish Council.

Projects:

The Parish Council is in the process of seeking funding for the supply and fitting of new picnic tables within the park.

Also for a new Notice Board to be located at the London Road end of Gardiners Lane North enabling the Parish Council to better inform the residents of any news or additional meetings.

We urge residents to inform the Parish Council of any project ideas that they would like see happen in the village.

Remembrance Sunday:

We thank all residents who took part in the Remembrance Day service and to the Vicar of Great Burstead and South Green. It was a memorable morning.

The service for this year will be held in the morning of **Sunday 13th November 2016** at the memorial, Crays Hill, London Road. All residents of Crays Hill are welcome.

Planning:

The Parish Council is continuing to pursue Basildon Council with regards to the travellers parked illegally in Oak Lane but at this moment in time the council states that until the local plan is completed, the issues with those travellers parking illegally cannot be resolved.

The Parish Council will respond to Basildon Council's 2016 Local Plan.

The Parish Council comment on numerous planning applications during the course of the year.

Highways:

The standard of the roads within the Parish is still of an unacceptable condition in places and we are, with the help of our local councillors, putting pressure on Essex County Council to have good quality repairs and reflected bollards replaced.

Networking/Representation:

Members of the Council attend liaison meetings with Basildon Borough Council, the Association of Basildon Local Councils and other agencies and representatives from parish councils to share knowledge and experience.

Please note that any criminal incidents should be reported to the Police on 07969365610 or 101 for non urgent incidents. We have had some recent burglaries in the village and we ask residents to be vigilant and look out and report anything that is suspicious.

FINANCIAL INFORMATION

This is a summary of the forecast expenditure of the Parish Council for 2015/16. Further detailed information is published later in the year when the accounts have been audited.

RAMSDEN CRAYS PARISH COUNCIL

SUMMARY RECEIPTS AND PAYMENTS – ENDING 29TH FEBRUARY 2016

Year ending 31.03.15 <u>£'s</u>		Year ending 29.02.16 <u>£'s</u>
	<u>RECEIPTS</u>	
8,786.16	Precept	9,554.44
3.52	Bank Interest	0.00
569.47	Basildon Grant	635.56
12,450.25	Funding in general/Transparency	341.56
98.50	Clerk bursary	55.25
107.50	Half courses, subscriptions - Shotgate	96.25
0.00	Half publications - Shotgate	0.00
0.00	Shotgate - cheque - general	0.00
0.00	Cheques returned	436.30
0.00	VAT	3,799.37
<u>22,015.40</u>	<u>Total</u>	<u>14,918.73</u>
	<u>PAYMENTS</u>	
5,375.57	Clerk-Salary	5,494.09)
	Clerk-HMRC)
	Clerk-Tel Calls/Room Hire/Use of Equip.)
390.13	Clerk-Travel Expenses	224.32)
	Postage)
378.75	Clerk-Training	90.00
202.85	Stationery	471.27
120.00	External Audit	276.00
115.00	Internal Audit	0.00
800.98	Insurance	770.62
25.00	Publications/Minutes Book	0.00
793.13	Affiliation Fees/Subscriptions	434.71
93.28	Newsletters	72.00
0.00	VAT (Recoverable)	(87.38)
<u>8,294.69</u>	<u>General Admin incl VAT</u>	<u>7,833.01</u>
108.00	Hall Hire	0.00
55.26	Maintenance	0.00
181.99	Sec. 137 Donations	100.00
10,320.00	Project - War Memorial Wall	0.00
11,994.00	Project – Keep Fit 8 items in Park Area	0.00
0.00	Remembrance Services 1923 s.1	266.00
0.00	Box storage	25.20
<u>30,953.94</u>	<u>Total</u>	<u>8,224.21</u>