

RAMSDEN CRAYS PARISH COUNCIL

MINUTES OF RAMSDEN CRAYS PARISH COUNCIL MEETING
HELD ON WEDNESDAY 19TH NOVEMBER 2008 AT 7.30 P.M.
AT THE CHURCH HALL, CRAYS HILL.

Present: Cllr. McPherson-Davis, Cllr. Peake, Cllr. Borer and Cllr. J. Lucas
Apologies: Cllr. Don Morris – B.D.C.
In the Chair: Cllr. McPherson-Davis
Minute Secretary: Georgina Bassett
Also present: One member of the press, 8 members of the public

78/01 APOLOGIES FOR ABSENCE

Apologies for absence received from Cllr. Morris, B.D.C.

79/01 DECLARATION OF INTERESTS

To receive any “personal” or “personal or prejudicial” interests relating to items on the agenda. None received.

80/01 PUBLIC PARTICIPATION

To be of a duration of ten minutes to allow members of the public to speak on items on the agenda.

No items.

EX-AGENDA

District/County Councillors Reports. Five minutes allocation to allow them the opportunity to update the Parish on various issues within the Parish, District and County.

No items.

81/01 MINUTES OF THE LAST MEETING

The Minutes of the Parish Council Meeting on Wednesday 15th October were approved and signed.

82/01 PARISH PATHS PARTNERSHIP SCHEME (P3) – ESSEX COUNTY COUNCIL

Mr. Jenkins from The Parish Paths Partnership Scheme (P3) gave a presentation to the Council.

83/01 PROPOSAL TO SUSPEND STANDING ORDERS

Cllr. Peake proposes to suspend the standing orders to reconsider the headings for the agenda as agreed at the meeting of 15th October, minute no. 56/01.

To enable members to re-discuss a previous decision this action is required as standing order 33 inhibits a council from altering a decision made within a 6 month period.

RESCISSION OF PREVIOUS RESOLUTION

33. A decision (whether affirmative or negative) of the Council shall not be reversed within six months of making the decision.

Proposed: Councillor Peake

The Council **Agreed** to suspend the standing orders to reconsider the headings for the agenda as agreed at the meeting of 15th October, minute no. 56/01.

- 84/01** In the event that item 83/01 is resolved to suspend standing orders to re-discuss the headings for the agenda agreed at the meeting of the 15th October 2008. Members are asked to consider the following:

Cllr. Peake proposes that the heading **EX-AGENDA District/County Councillors Reports**, should be reworded as follows:

EX-AGENDA Essex County Council by District/Basildon District Council Ward Councillors Reports.

Councillors are also asked to consider the wording ex-agenda.

Proposed: Councillor Peake

The Council **Agreed** to the wording of **Essex County Council by District/Basildon District Council Ward Councillors Reports.**

85/01 APPROVE NEW STANDING ORDERS

Parish Council to review and decide whether this reflects the agreement at the Meeting on 15th October, please note that this may need amendment if item 83/01 is resolved to suspend standing orders and 84/01 changes the headings previously agreed.

It was **Agreed** that the Standing Orders be amended to reflect the change in minute no. 84.01 and that the report title and Councillor providing the report be minuted.

86/01 PROGRESS CHECK FROM LAST MEETING

Update on actions from last meeting.

Cllr. Lucas reported that the EDF area has been screened using plants and shrubs donated by Elm Farm.

Cllr. Lucas reported that he had spoken to Highways and had confirmation that the weeds on the pavements would be sprayed within the Parish.

87/01 BUDGET/PRECEPT

The precept and the budget were **Agreed** by the Council. The precept for 2009 – 2010 is set at £7,540.38, this amounts to an increase of .72p on a Band D property per year.

Proposed: Cllr. McPherson-Davis Seconded: Cllr. Lucas

88/01 BUS SHELTER

It was **Agreed** by the Parish Council that the fourth bus shelter in Crays Hill to be ordered by the Clerk in the same style and measurements as the previous three bus

shelters and it was **Agreed** that the Clerk at the time of installment will insure the bus shelter. It was **Agreed** for the old bus shelter to be transferred to Church Road, Ramsden Bellhouse.

89/01 SUB-COMMITTEES – WORKING PARTIES

Cllr. McPherson-Davis suggested the Council consider three Sub-Committees for Personnel, Financial and Risk. With a view to the Personnel and Financial Committee meeting approximately twice a year. Financial Committee to consider the budget and precept and Personnel for assessment and pay scales for the Clerk.

To be put on the Agenda for the New Year.

90/01 OAK ROAD

The Clerk to write to E.C.C. with a request for width restriction for low loaders and not emergency services or service providers to properties etc. and a request to reconsider the safety of residents.

91/01 PROVISION OF BOLLARDS OUTSIDE HEMMINGS STORES

Cllr. McPherson-Davis will pursue and report back to the Council at the next meeting.

92/01 PARISH COUNCILLOR VACANCY

The Clerk reported that no response to the Parish Councillor Vacancy to date. The vacancy is to be advertised in the newsletter and notices on the notice board and website for interested parties to respond by 31st December, 2008.

93/01 FOOTPATHS

E.C.C. has written to advise that footpath 70 has been cleared and is in an acceptable condition for a Public Right of Way. Further information to be received on footpath 69.

94/01 NOTICE BOARDS

The Parish Council **Agreed** the expenditure for locks and repairs to the cabinets at a cost of £290.00.

The Clerk has requested three requests for costs for the installation from contractors on E.C.C. list for the notice boards and additionally Cllr. Peake is liaising with EALC regarding installation.

95/01 CHRISTMAS TREE LIGHTS

Consideration for the guidelines for erecting the Christmas tree and connecting the lights using a qualified electrician and consideration of a volunteer required to check the lights at least weekly (and after rain/storms) and confirmation of councillor to purchase the tree to the maximum cost of £50.00.

The Council **Agreed** that it requires a qualified certified electrician to ensure it complies with legislation for lighting in a public place and has had confirmation that it requires low voltage lights that comply with legislation, these lights that comply will need to be considered for purchase.

The request for this qualified certified voluntary electrician to be included in the Parish Council Newsletter.

Proposed: Cllr. McPherson-Davis

96/01 CHRISTMAS CARDS

The Council **Agreed** to send Christmas Cards, in particular to individuals who had assisted the Parish during the past year.

97/01 MINCE PIES

The Parish Council to decide whether to provide mince pies and sherry for the December 2008 meeting and an agreed budget for this provision.

It was **Agreed** to purchase two bottles of sherry and mince pies for the residents consumption after the meeting of 17th December, 2008.

98/01 NEWSLETTER

Decision to send out Newsletter during November/December 2008.

It was **Agreed** to send out the Newsletter and to include items relating to Councillor Vacancy, Qualified Certified Electrician and Precept to include an attachment of the summary.

99/01 COURTAULD ROAD – WASTE FACILITY

It was **Agreed** for the Clerk to write to the Planning Department to explain the letter received, as planning permission has already been granted.

Proposed: Cllr. McPherson-Davis

100/02 NO ENTRY SIGN - BARLEYLANDS

It was **Agreed** that the Clerk write again to E.C.C. to ask them to consider turning the sign towards oncoming traffic only.

01/02 PERSONNEL – CLERK’S REMUNERATION

Council to consider for approval the increase in Clerk’s hourly rate as laid out by NALC Scale 16 and back pay to 1st April 2008.

The Council **Agreed** to pay the Clerk £42.91 arrears and the increased hourly rate as laid out by the NALC Scale 16.

02/02 E.C.C. – TREE PLANTING SCHEME

The Council **Agreed** to apply to E.C.C. Tree Planting Scheme for plants at the recreation area. Cllr. Peake will complete and the Clerk to sign the form on behalf of the Parish Council. Risk Assessment to be reviewed prior to planting.

03/02 B.D.C. – RE APPLICATION NO: 08/00793/LDC

Retention of Residential Building on Gypsy Caravan Site. To consider correspondence received to date.

Nothing to discuss at 03/02 – refer to minute no. 10/02.

04/02 CORRESPONDENCE

Campaign to Protect Rural England’s Stop the Drop Litter Campaign – 16.10.08

Parish Transport Representative – E.C.C. – 10.10.08

Chelmsford Borough Council's Local Development Framework (LDF) – 13.10.08

Communities and Local Government – Codes of Conduct – 09.10.08 – responses by 24th December 2008.

Essex Rural Partnership – Community Partnership Groups Event on 20th November at 15.00 – 20.00.

Essex Environment Trust – Community Enterprise Challenge.

B.D.C. – Town and Parish Council Liaison Meeting – 3rd December 2008.

Stop the Drop – Litter and Fly Tipping – Campaign to Protect Rural England – November 2008.

05/02 PLANNING

Application No: 08/01207/FULL. New pitched roof to existing detached garage.

Location: Overmead, London Road, Crays Hill, Billericay, Essex.

The Council objected on proposed height of garage.

Application No: 08/01272/FULL. Demolition of existing bungalow subject of a Lawful Development Certificate & erection of replacement one bedroom bungalow.

Location: Oakwood Cattery, Oak Road, Crays Hill, Billericay, Essex.

The Council made no comment as subject to Lawful Development Certificate.

Application No: 08/01174/FULL. Erect detached double garage to frontage (existing out-building to be demolished) (Revised plans).

Location: Dalucia, Approach Road, Crays Hill, Billericay, Essex.

The Council were unable to discuss this application as the planning details had not been received.

Application No: 08/01210/COND. To confirm completion and compliance with all conditions relating to “Falconhurst”.

Location: Falconhurst, Crays Hill Road.

Notification only – no planning application.

Decisions:

Application No: 08/01084/FULL. First floor rear extension.

Location: Magnolia House, Crays Hill, Billericay, Essex. **Granted.**

Application No: 08/01053/FULL. Raised roof ridge to existing bungalow, front extension with hipped roof over and front porch.

Location: Oakwood, Oak Road, Crays Hill, Billericay, Essex. **Granted.**

06/02 FINANCES

Cheques Paid:

Clerk's salary/expenditure – November (arrears April – Oct incl.) £314.52

Receipts:

| | |
|---|-----------|
| E.C.C. Grant – Bus shelter | £4,900.00 |
| EALC – Councillor Training Day 1 – cancellation | £52.00 |

07/02 INFORMATION EXCHANGE

Next agenda items only.

Parish Paths Partnership Scheme

08/02 PUBLIC QUESTION TIME

To be for a duration of ten minutes to allow members of the public to ask questions not on the agenda.

- (i) Resident commented that Courtauld Road is permanently under water. Clerk to send letter to E.C.C.
- (ii) Cars parked on the pavement in High View Rise, causing an obstruction to residents. Cllr. McPherson-Davis will report to Community Police Officer.
- (iii) Tipper lorry parked in bus layby. Cllr. McPherson-Davis will report to Community Police Officer.

09/02 DATE OF THE NEXT MEETING

The next Parish Council Meeting will be on Wednesday 17th December, 2008 at 7.30 p.m. at the Church Hall, Crays Hill.

010/02 CONFIDENTIAL BUSINESS

Planning Issues

Due to the confidential nature of the business to be discussed it is proposed that the public and press are temporarily excluded and they be instructed to withdraw. Public Bodies (Admission to Meetings) Act 1960 s.1.

Proposed: Cllr. McPherson-Davis Seconded: Cllr. Lucas

The Council **Agreed** to send a letter to BDC on planning matters to include the four and ten year rule.

MEETING CLOSED AT 21:43

SIGNED (CHAIRMAN): DATE: