

# RAMSDEN CRAYS PARISH COUNCIL

MINUTES OF RAMSDEN CRAYS PARISH COUNCIL MEETING  
HELD ON WEDNESDAY 21st JANUARY 2009 AT 7.30 P.M.  
AT THE CHURCH HALL, CRAYS HILL.

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*Present:* Cllr. D. McPherson-Davis, Cllr. A. Peake, Cllr. J. Lucas,  
Cllr. T. Borer

*Apologies:* None.

*In the Chair:* Cllr. McPherson-Davis

*Minute Secretary:* Georgina Bassett

*Also present:* 2 members of the public – no press

## **43/02 APOLOGIES FOR ABSENCE**

No apologies received.

## **44/02 DECLARATION OF INTERESTS**

To receive any “personal” or “personal or prejudicial” interests relating to items on the agenda. No declarations of interest.

## **45/02 COUNCILLOR VACANCY**

To consider for co-option the vacancy received by the Parish Council. It was **agreed** to co-opt Roy Reeve as Parish Councillor.

**Proposed** by Cllr. Mcpherson-Davis and **seconded** by Cllr. Borer.

## **46/02 PUBLIC PARTICIPATION**

To be of a duration of ten minutes to allow members of the public to speak on items on the agenda. None.

**Essex County Council by District/Basildon District Council Ward Councillors Reports.** Five minutes allocation to allow them the opportunity to update the Parish on various issues within the Parish, District and County. None.

## **47/02 MINUTES OF THE LAST MEETING**

The Minutes of the Parish Council Meeting on Wednesday 17<sup>th</sup> December were approved and signed as an accurate account of the meeting.

**Proposed** by Cllr. Lucas and **seconded** by Cllr. McPherson-Davis.

## **48/02 PROGRESS CHECK FROM LAST MEETING**

Update on actions from last meeting. Cllr. Lucas confirmed that another quotation would be received for the installation of the notice board at Gardiners Lane North.

Cllr. Borer requested as to whether or not there had been confirmation that the no entry sign had been turned around. The Clerk advised that Mr. Shavdia was currently not available and she would follow this up next week.

Cllr. Lucas informed Cllrs. that the bus shelter would be installed by the end of January and as he would not be available on that date, a request

was made for another councillor to review installation and receive the anti-graffiti kit. Cllr. McPherson-Davis volunteered.

#### **49/02 COMMITTEES**

Proposal to have three Committees: Cllr. McPherson-Davis explained in detail why it would be correct procedure for the Parish Council to have Financial, Personnel and Risk Committees. The Parish Council **agreed** not to have any committees and instead to have an update on Finance and Personnel prior to the Parish Council Meeting in April.

#### **50/02 DATA PROTECTION**

To consider whether to subscribe to Data Protection at a cost of £35.00 to the Parish Council. The Clerk advised the Parish Council that it was mandatory rather than voluntary to subscribe to Data Protection. The Parish Council requested the Clerk to contact BDC/EALC for further information.

#### **51/02 P3 SCHEME**

Cllr. Lucas advised that to-date six volunteers had signed up.

The Parish Council considered the proposed procedures from the Clerk to safeguard the Parish Council from liability. It was **agreed** that the Clerk would write to Essex County Council with questions for clarification. **Proposed** by Cllr. McPherson-Davis and **seconded** by Cllr. Reeve. There was a majority of 3:2.

#### **52/02 B.A.T.P.C. MEETING**

Cllr. McPherson-Davis informed the Parish Council that provisional minutes of the meeting of 15<sup>th</sup> January would shortly be received by members.

#### **53/02 CORRESPONDENCE**

For information only:

##### BDC

Weekly Bulletin No. 51, 52 and Week 1/2/3 – Applications and Decisions  
Bulletin 08.01.08

BDC Town and Parish Council Liaison Meeting Minutes 03.12.08

BDC/2008/03 – Decision Notice

BDC/2008/04 – Decision Notice

BDC/2008/05 – Decision Notice

Appeals and General Purposes Committee Minutes 11.09.08

Audit and Risk Committee Minutes 4.11.08

Environment and Regeneration Overview and Scrutiny Committee

Housing and Community Overview and Scrutiny Committee Minutes  
10.12.08

Development Control and Traffic Management Committee Minutes  
09.12.08 and 16.12.08

Licensing Act 2003 Sub-Committee Minutes 23.09.08

Licensing Committee Minutes 4.11.08

Overview and Scrutiny Commission 18.12.08

Basildon District LDF – Call for Sites – 19.01.09

Communities and Local Government

Communities in Control: Real People, real power: Code of recommended practice on local authority publicity – A consultation – responses 12.03.09

Essex County Council

Making the Links November and December 2008

Speed Management Strategy Consultation 2009 – responses 13.02.09

Minerals & Waste Development Framework: Public Consultation 15<sup>th</sup> January to 12<sup>th</sup> March 2009

Basildon District Youth Council Launch – 4<sup>th</sup> February 2009 at 6.00 p.m.

South Essex Area Forum – Minutes 24.11.09

NHS

South West Essex letter – December 2008

NHS South West Essex Community Services 2009

**54/02 PLANNING**

**Submitted:**

**Application No: 08/01369/FULL.** Mount Lodge, Oak Road, Crays Hill. Single storey rear extension (amendment to previous approval – 04/01335/FULL).

The Parish Council requested a deferment from B.D.C. as insufficient information provided.

**Decided:**

**Application No: 08/01174/FULL.** Dalucia, Approach Road, Crays Hill. Erect detached double garage to frontage (existing out-building to be demolished) (Revised plans). **Granted.**

**Application No: 08/01207/FULL.** Overmead, London Road, Crays Hill. New pitched roof to existing detached garage. **Refused.**

**Application No: 08/01272/FULL.** Oakwood Cattery, Oak Road, Crays Hill. Demolition of existing bungalow subject of a lawful Development Certificate & Erection of replacement one bedroom bungalow. **Refused.**

**Application No: 08/01306/FULL.** Linden, Oak Avenue, Crays Hill. Attached garage to side. **Granted.**

**Application No: 08/01341/FULL.** Heyburn, Southlands Road, Crays Hill. Rear extension, use of existing and extended roof space to provide first floor accommodation with roof lights and rear conservatory. **Refused.**

**Application No: 08/01060/FULL.** Great Barns, Oak Avenue, Crays Hill. Demolition of existing stable/garage and the construction of a barn style garage/workshop/washroom. **Refused.**

**55/02 FINANCES**

**Cheques approved for Payment:**

Clerk's salary/expenditure – January	£309.87
Cllr. D. McPherson-Davis x 3 Chairman Training Courses travel expenses	£60.77
External Auditor – Limited Assurance Audits	£327.75

**Receipts:**

EALC – cheque returned for cancelled Clerk's course	£52.00
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**56/02 INFORMATION EXCHANGE**

Next agenda items only.

An extraordinary meeting to be arranged for 4<sup>th</sup> February at 7.30 p.m. to discuss two planning items and item 08/01369 FULL in more detail.

**57/02 PUBLIC QUESTION TIME**

To be for a duration of ten minutes to allow members of the public to ask questions not on the agenda. None.

Cllr. Lucas requested that P.C. Nigel Scott be contacted and asked to attend a Parish Council Meeting.

**58/02 DATE OF THE NEXT MEETING**

The next Parish Council Meeting will be on Wednesday 25th February, 2009 at 7.30 p.m. at the Church Hall, Crays Hill.

**59/02 CONFIDENTIAL BUSINESS**

**08/00793/LDC - Planning Issues**

Due to the confidential nature of the business to be discussed it is proposed that the public and press are temporarily excluded and they be instructed to withdraw. Public Bodies (Admission to Meetings) Act 1960 s.1.

It was **agreed** for the Parish Council to resume in private.

The Clerk to write to B.D.C. on planning issues in general.

**MEETING CLOSED AT 21.00**

**SIGNED (CHAIRMAN):** ..... **DATE:** .....