

MINUTES OF THE MEETING OF RAMSDEN CRAYS PARISH COUNCIL HELD AT THE CHURCH HALL, RAMSDEN CRAYS ON WEDNESDAY 17TH NOVEMBER, 2010 AT 7.30 P.M.

PRESENT:

Councillors: A. Peake (Chairman), T. Borer (Vice-Chairman), J. Lucas, D. McPherson-Davis and R. Reeve

ALSO PRESENT:

Cllr. D. Morris, E.C.C.
Georgina Bassett – Clerk to the Council
1 members of the press

85/03 APOLOGIES FOR ABSENCE

No apologies for absence.

86/03 DECLARATIONS OF MEMBERS' INTERESTS

No declarations of "personal" or "personal or prejudicial" interests relating to items on the agenda.

87/03 MINUTES OF PREVIOUS MEETINGS

The minutes of the Parish Council Meeting held on 20th October were considered to be accurate. Proposed by Cllr. McPherson-Davis and seconded by Cllr. Lucas – **agreed.**

88/03 REPRESENTATION FROM THE POLICE

No attendee available to represent Billericay Police.

89/03 PUBLIC SESSION

- (a) Members with prejudicial interests – none.
- (b) Public to be heard – none.
- (c) Essex County Council by District/Basildon District Council Ward Councillors Reports.
 - (i) A new cable going through Oak Road, Cllr. Morris.
 - (ii) Funding is being reviewed towards movement in Oak Road.
 - (iii) Planning Enforcement Policy amendment will be due shortly.

90/03 AUDIT RETURN

The recommendations of the Working Party reviewing the audit issues were considered:

Internal Audit

Review of control of financial expenditure – recommended to remain as it is currently.
Review amount for fidelity cover – currently £8,500.00 – remain at this amount.
Adequate reserves in account at present – remain as presently stands.
Review assets register – condition of x 4 bus shelters – to be deferred. Clerk to check the situation regarding the slide.

Risk Assessment

Fidelity amount risk assessment – no increase to amount.
General Risk Assessment – no amendments.
Clerk's Home Risk Assessment – in order – no amendments.
Notice Board Risk Assessment – no amendments.
Village Sign Risk Assessment – no amendments.

Regulations

Financial Regulations – as per amendments.

Standing Orders – Amendment – Part 1 and Part 2.

The amendments as per Part 1 and Part 2 were reviewed as per changes to the Standing Orders and it was recommended to accept the suggested amendments to the Standing Orders.

It was agreed that the recommended length of the meetings are not to exceed this period of 2 ½ hours was to remain.

Planning Application – amend that recorded in the minutes rather than a separate book.

Freedom of Information Act – Publication Scheme – no recommendation for amendment.

Complaints Against the Parish Council – recorded in a complaints document. Clerk confirmed currently not have a record as no complaints recorded. It was recommended to leave as Stage 1 and Stage 2 as changes in legislation relating to the Standards Board – remain unaltered.

Proposed by Cllr. Reeve and seconded by Cllr. Borer – **agreed**.

91/03 P11DX

The dispensation form for HM Revenue as per the recommendation from the Chairman for the financial year 2010 – 2011 was signed by the Chairman.

92/03 BUDGET – PRECEPT – 2010 - 2011

The precept and the budget were considered for the period 2010 and 2011 and it was proposed by Cllr. Borer and seconded by Cllr. Lucas for the Council to request a precept of £7,719.48 - **agreed**.

93/03 PENSION – CLERK

The figures of the amount payable of the Council (as the employer) for their part were reviewed for consideration of a Pension for the Clerk. Defer to three months.

Proposed by Cllr. Lucas and seconded by Cllr. Reeve. Objected to the deferment by Cllr. McPherson-Davis who requested a resolution to accept a pension for the Clerk.

94/05 SUSTAINABLE COMMUNITIES ACT

The response to this latest correspondence was considered. The Parish Council supports this and a reply to this effect will be sent from the Clerk.

95/05 LOCAL COUNCIL CHARTER

The revised Local Council Charter from Basildon Borough Council was reviewed for signature by the Chairman and it was **agreed** for the Chairman to sign and accept on behalf of the Parish Council.

96/03 NEW LOCAL DEVELOPMENT FRAMEWORK CONSULTATIONS

The latest development framework was noted.

97/03 CONSULTATION – ESSEX SHOOL ORGANISATION PLAN 2010 – 2015

The Parish Council was unable to consider the organisation plan of Crays Hill Primary School in terms of projected school rolls and capacity for the next five years as it did not have a hard copy. The Council will review when received.

98/03 COLLECTION OF DATA ON SURFACE WATER FLOODING

The drains have been improved in the area. Surface water continues to remain on the Eastern side of Hardings Elms Road. The Clerk to notify the relevant authority.

99/03 PLANNING AND CORRESPONDENCE IN GENERAL

Application:

10/01204/COND. To discharge condition 2 of planning approval 09/00994/FULL.

Location: Loven Joel, Crays Hill Road, Ramsden Crays, Wickford, Billericay, Essex.

Decision:

10/00759/FULL. Single storey rear extension.

Location: Mount Lodge, Oak Road, Crays Hill, Billericay, Essex. **Refused.**

10/00976/TP0BAS. Remove T1 (Oak) of TP/01/04 – Land on the Corner of Gardeners Lane North, Pitsea View Road, Crays Hill, Billericay. **Permitted.**

100/03 FINANCE

The payments of the following were **agreed:**

| | |
|--|-----------------------|
| Clerk's salary – expenses – November 2010 | £291.61 |
| Shotgate Parish Council – Risk Management Course ½ | £ 27.00 |
| Total | <u>£318.61</u> |

Proposed by Cllr. Peake and seconded by Cllr. McPherson-Davis.

01/04 CHURCH HALL

To response from the Church on:

(i) Proof of ownership of the land and the building was considered and the Parish Council is to contact the land registry for historical information of the hall.
Proposed by Cllr. Peake and seconded by Cllr. McPherson-Davis – **agreed.**

(ii) The situation on the war memorial was considered. The Clerk to write to the Church, that the Parish Council is concerned and would like for the Parish Council to have permission to remove and take responsibility for this.

02/04 LEGAL SITES ON DALE FARM SITE

The response on the situation on how many legal sites are permitted on the Dale Farm site had not been received. Item deferred to the next meeting.

03/04 RESURFACING OF THE CAR PARK

Parish Council not received a response from B.B.C./E.C.C. to resurface and repair the complete car park of the recreation area. Item deferred to the next meeting.

04/04 NATURE RESERVE

The response to date on the recent letter sent to B.B.C. in relation to the Nature Reserve was noted. The Clerk to send a letter to Ward Councillors on the development to date.

05/04 HARDINGS ELMS ROAD – TRAFFIC RESTRICTION

The response had not been received on the request for traffic restriction in Hardings Elms Road. The item to be deferred to the December meeting.

06/04 FOOTPATH 69

The response to the request for a kissing gate had not been received. The item to be deferred to the December meeting.

07/04 PLAYING FIELDS – VILLAGE GREENS

The information received on the playing fields becoming village greens was noted. It was proposed by Cllr. Borer and seconded by Cllr. Peake to discontinue with this line of enquiry.

08/04 BASILDON DISTRICT COUNCIL CHARTER

As per item 95/05 above.

09/04 CHRISTMAS TREE

To date there has not been a response from the enquiry of a local resident for a donation of the tree. Cllr. Reeve will pursue and arrange for the safe installation of the tree and lights using the risk assessment with Cllr. McPherson-Davis.

10/04 CHRISTMAS CARDS

The Parish Council considered sending Christmas cards to officers and it was **agreed**.

11/04 PLANTING WITHIN RAMSDEN CRAYS

No response to date on the update on planting within the village from E.C.C. The Clerk to write to E.C.C.

12/04 PROGRESS CHECK FROM LAST MEETING

No update on actions from last meeting.

13/04 INFORMATION EXCHANGE

Agenda items for the next Parish Council Meeting:
The 30 mph signs in Oak Road are down in the ditch.
No items for ABLC representative or for members attending B.B.C. Pre-Liaison Meeting.

14/04 EXTERNAL MEETINGS – REPORTS FROM PARISH COUNCILLORS

To note reports from councillors on any meetings they have attended or updates, since the last meeting:

B.B.C. pre-liaison meeting – Cllr. Lucas points raised:
Standards Committee – future in question.
Nature Reserve – Crays Hill was informed it did not meet the criteria unlike Wat Tyler Park.
Question of the cost of eviction is it justified? The response was the possibility of violence increases the cost of eviction.
Why the reluctance to use Thorny Bay Caravan Park for a few of the travellers?

B.B.C. Liaison Meeting – the issue of Planning and Enforcement particularly in relation to plot sub-division and breaches of planning.

Cllr. McPherson-Davis – one meeting with a supplier and another scheduled for quotations for the play equipment in the park.

15/04 CRAYS HILL PRIMARY SCHOOL

Clerk confirmed waiting for the relevant forms from the governors prior to confirmation of 2011 dates for the Parish Council meetings to be held in Crays Hill Primary School. Deferred to the December meeting.

16/04 DOG AND LITTER BINS

Cllr. McPherson-Davis updated that there is a litter bin in the car park, junction of A129 and junction lane – is already there. The request for a litter bin by the bus stop at Longwood has to date been refused. The Clerk to liaise with Cllr. Sargent for her further support in this matter.

The Clerk to request a dog bin at the junction of High View Rise by A129 near the Shepherd and Dog.

17/04 CORRESPONDENCE:

For information only:

BBC

Audit and Risk Committee Minutes 29.09.10

Community Safety and Housing Scrutiny Minutes 07.09.10

Development Control and Traffic Management Committee Minutes 19.10.10

Overview and Scrutiny Commission minutes 21.04.10

EALC

Competition and Awards Ceremony 2010

County Update – October 2010 No. 82.

NALC – Legal Briefing – Future of the Standards Framework for Members

ECC

Making the Links, November 2010

Bus Passenger News Oct/Nov 2010

General

Play equipment

Census

The Playing Field

18/04 PUBLIC QUESTION TIME:

None.

19/04 DATE OF THE NEXT MEETING:

The next Parish Council Meeting will be held on Wednesday 15th December, 2010 at 7.30 p.m. at the Church Hall, Crays Hill.

MEETING CLOSED AT 08:50 P.M.

SIGNED (CHAIRMAN): DATE: