

MINUTES OF THE MEETING OF RAMSDEN CRAYS PARISH COUNCIL HELD AT THE CRAYS HILL PRIMARY SCHOOL, CRAYS HILL ON WEDNESDAY 15<sup>TH</sup> JUNE, 2011 AT 7.30 P.M.

**PRESENT:**

Councillors: A. Peake, T. Borer, J. Lucas, D. McPherson-Davis and R. Reeve

**ALSO PRESENT:**

Georgina Bassett – Clerk to the Council

4 members of the public

1 member of the press

2 members of the Police

**044/11 APOLOGIES FOR ABSENCE**

Apologies for absence received from Ward Councillor Terri Sargent and County Councillor Don Morris.

**045/11 DECLARATIONS OF MEMBERS' INTERESTS**

No "personal" or "personal or prejudicial" interests relating to items on the agenda were received.

**046/11 MINUTES OF PREVIOUS MEETINGS**

The minutes of the Parish Council Meeting held on 18<sup>th</sup> May, 2011 were approved and signed by the Chairman.

**047/11 POLICE PRESENTATION**

An update on issues within the Ramsden Crays and Basildon area was received from the Police with the opportunity for questions to be asked.

Total crime recorded for Basildon Borough Council was 130, of this 40 total recorded for Crouch Ward and of this 5 total crimes recorded from Crays Hill. The Police to confirm whether or not an increase in crime compared to the previous month and the same period last year.

To date no confirmation to the Police of a date for a meeting with Essex County Council and Ramsden Crays Parish Council following the letter requesting this in relation to the 30mph at Hardings Elms Road. On receipt of the latest information the Clerk will update the Police.

Newsletter information received from the Police to be put into the latest Parish Newsletter. The Parish Council is currently awaiting information from Basildon Borough Council on issues prior to the next newsletter being sent. Confirmation on a representative of the Parish Council able to attend the Wickford Forum Meeting as on the information provided by the Police to be confirmed as to whether or not it is an open session.

Confirmation that the Mobile Police Station was successful in attendance today. Suggestions for future ideal locations to be received.

## **048/11 PUBLIC SESSION**

- (a) No members with prejudicial interests.
- (b) Issues from members of the public:
  - Oak Road – resurfaced some areas and temporarily filled pot holes. Confirmation received that the road will be resurfaced top to bottom by the end of this year. Verges have been cut and a few of the hedges. Some have been missed. Oak Road edges to be cut – Clerk will pursue.
  - Stephensons Farm does it come under the Parish of Ramsden Crays – no.
  - Church Hall – legal side update requested – further in the agenda.
- (c) No Essex County Council by District/Basildon Borough Council Ward Councillors Reports.

## **049/11 FINANCE**

The payments of the following were **agreed**:

Clerk's salary – expenses – June 2011	£359.14
HMRC – April – June 2011	£205.32
Heelis & Lodge Audit year ending 31.03.11	£115.00

**Resolved** in agreement to pay the above items.

Confirmation that payment of £710.47 was paid to AoN Insurance company following the 18<sup>th</sup> May, 2011 meeting.

## **050/11 PLANNING APPLICATIONS**

### **Applications:**

**Application No. 11/00487/LDC.** To establish the lawfulness of existing mobile home as a permanent dwelling house.

**Location:** Four Gables, Oak Road, Crays Hill, Billericay, Essex.

Noted.

**Application No: 11/00433/FULL.** Stephensons Farm.

**Location:** Billericay, Essex.

Not in the Parish. Clerk write to Planning Department, BBC, raising concerns about the noise affect on residents in Gardiners Lane and the arterial A127 (3 houses).

### **Decisions:**

**Application No. 11/00262/LDC.** To establish the lawfulness of two single storey side extensions.

**Location:** Westview, Oak Road, Crays Hill, Billericay, Essex. **Refused.**

Received three applications later:

- (i) Holt Cottage, Gardiners Lane and
- (ii) Pitsea View Drive
- (iii) Crays Hill, 4 Gardiners Cottage

A further to more are to be received. Tuesday 28<sup>th</sup> June – Extraordinary Meeting.

## **PLANNING FOR TRAVELLER SITES**

The traveller sites second part response was considered for response by 6<sup>th</sup> July, 2011. To be on an item on the Extraordinary Meeting.

## **051/11 CHURCH HALL**

The following were considered:

- (i) Advice from RCCE on legal documentation from the Church regarding land which also stated if church land is sold the benefits should be used to assist the needy of the Parish; and the documentation recently received from a local resident regarding ownership of the Church Hall.

Clerk has confirmed that this is now with their legal department and guidance is expected shortly on how to progress this.

- (ii) The response received from the diocese in relation to the request for safeguarding the hall against vandalism, turning off utilities and the plans for the upkeep of the churchyard and grounds outside the church. Reply that the Churchyard is being maintained and the utilities will be cut off and the area surrounding the Church will be maintained. Grass at the Church Hall has yet to be cut. Clerk will continue to pursue re the front of the Church Hall and the brambles at the entrance of the Church yard.

#### **052/11 RE-SITING OF STONE MEMORIAL – WOODEN MEMORIAL**

- (i) Consideration for solicitors to be contacted for legal advice on this matter – to be deferred until planning application approved.
- (ii) Cllr. McPherson-Davis updated on information received for grant considerations to be looked at from memorial funds or Community Initiative Funding. Memorial Association in Wickford to be contacted by Cllr. Peake.
- (iii) The development of the removal of the stone war memorial from the wall and relocation. Crays Hill Memorial Design quote received at £250.00 to be considered in the future. Motion **agreed** that once received planning permission then move forward with legal transfer of the land.

Clerk to contact the diocese that in the process of removal and confirm when have a date.

Planning Application online for War Memorial will be undertaken by Cllr. Peake – **agreed**.

Clerk to contact the resident with the land of this information.

#### **053/11 OAK ROAD**

The update on the scheduled resurfacing of the road to be received by Essex County Councillor is that the area will be resurfaced before the end of this year. As in item 048/11(b).

#### **054/11 CONSERVATION AREA (NATURE RESERVE)**

The update of a development of a pathway in this area has been considered by Basildon Borough Council. Request for a pathway to be cut through from the small hill from the toilet block and erection of some sort of seat and hide.

#### **055/11 HARDINGS ELMS ROAD/LONDON ROAD – TRAFFIC RESTRICTION**

Clerk confirmed new Cabinet Member involved in the arrangements for a meeting between Essex County Council, the Parish Council and the Police. Awaiting dates for meeting. On receipt of response copy to Police.

#### **056/11 PLANTING WITHIN RAMSDEN CRAYS**

Information received from Essex County Council for permission to plant in the Ramsden Crays area and planting time frame. Planting and risk elements to be considered. Crays Hill Primary School to be consulted for a project by the school. Spring bulbs for September – October. Basildon Borough Council to be approached with the request do they have a price list for supplying various bulbs, numbers etc.

#### **057/11 FOOTPATH 69 - KISSING GATE**

The latest update on the installation of a suitable gate at footpath 69 is not been installed action is being taken against the owner.

Refer to ECC to enforce another situation that horses are using the footpath and ask about the possibilities of kissing gate at the entrance to footpath 69.

**058/11 SALT BINS**

Pilot project await result from this in relation to whether or not the Parish Council requires to purchase and store salt in the future.

**059/11 EMPLOYEES OF THE PARISH COUNCIL**

The status as agreed at the Parish Council Meeting of 18<sup>th</sup> May 2011 was confirmed in relation to:

- (i) Clerks Hours – remain at 7 hours per week.
  - (ii) Revised Salary Scale NALC. SCP18 – SCP21.
  - (iii) Consideration for pension provision for the Clerk – to defer to April.
  - (iv) Consideration for Annual Appraisal – March/April 2012.
- Proposed by Cllr. Lucas and seconded by Cllr. Reeve – **agreed**.

**060/11 MEMBERSHIP OF EALC**

Concern that the EALC's timing of increases of payments decision at the AGM of the EALC. Two members at least to attend to vote at the meeting – 27<sup>th</sup> September, 2011. Agenda for July meeting.

**061/11 BUS SHELTERS**

Update on the cleaning of the bus shelters – Cllr. Lucas cleaned two. Cllr. Borer unable to clean, assistance will be given by other councillors. Confirmed that bus shelters are in a good state of condition and not require painting.

**062/11 DATA PROTECTION**

Councillors considered notification under the Data Protection Act 1998 and subscription to data protection. Proposed by Cllr. McPherson-Davis and seconded by Cllr. Borer that we subscribe to this.

**063/11 PROGRESS CHECK FROM LAST MEETING**

Update on actions from last meeting noted.

**064/11 INFORMATION EXCHANGE**

No agenda items for the next Parish Council Meeting, ABLC representative or items for members attending B.B.C. Pre-Liaison Meeting.

**065/11 EXTERNAL MEETINGS – REPORTS FROM PARISH COUNCILLORS**

Reports from councillors on any meetings they have attended or updates, since the last meeting were noted:

Cllr. Peake elaborated on two meetings with Basildon Borough Council since last PC meeting. First meeting primarily with the Police and no funding had been allocated. Second meeting with full BBC members, provided information regards to funding and that it is in place and discuss communications and involvement with regard to notifying residents and putting out information on anyone requiring information on what will happen as and when the meeting took place.

30<sup>th</sup> June Basildon Borough Council Full Meeting to approve the provision for funding towards the police costs. Result of that 28 day notice not to be issued until after that is agreed.

**066/11 CORRESPONDENCE**

For information only:

Basildon Council

Appointments Committee Minutes 09.09.10

Audit and Risk Committee Minutes 12.04.11

Extraordinary Council Minutes 14.04.11

Cabinet Minutes 07.04.11

Development Control and Traffic Management Committee Minutes 17.05.11

Local Councils' Liaison Meeting Minutes 12.05.11

Overview and Scrutiny Commission Minutes 16.03.11

Standards Committee Minutes 01.03.11

EALC

County Update May 2011 No. 89

Essex County Council

Making the Links – June 2011

Library opening times – 17.05.11

Bus Passenger News May 2011/June 2011

Parish Passenger Transport Representatives Meeting Mins. 27.04.11

Essex Works March 2011

Mobile Library Service to your Parish

General

Mobile Library Timetable Jul – Dec 2011

**067/11 PUBLIC QUESTION TIME**

Resident raised a question on:

- (i) Oak Road residents confirmed seeing an additional caravan moving onto the site.
- (ii) When 28 day notice is served on the site will the Police guard the site?  
Response to ask the police.

**068/11 DATE OF THE NEXT MEETING:**

The next Parish Council Meeting will be held on Wednesday 13th July, 2011 at 7.30 p.m. at Crays Hill Primary School.

**MEETING CLOSED AT 09.15 P.M.**

**SIGNED (CHAIRMAN): ..... DATE: .....**