

MINUTES OF THE MEETING OF RAMSDEN CRAYS PARISH COUNCIL HELD AT CRAYS HILL PRIMARY SCHOOL ON WEDNESDAY 18TH APRIL 2012 AT 8.00 P.M.

PRESENT:

Councillors: A. Peake (Chairman), T. Borer, J. Lucas, D. McPherson-Davis and R. Reeve.

ALSO PRESENT:

Parish Clerk – Georgina Bassett
One member of the public

69/12 APOLOGIES FOR ABSENCE

Apologies for absence received from Cllr. T. Sargent.

70/12 DECLARATIONS OF MEMBERS' INTERESTS

No "personal" or "personal or prejudicial" interests relating to items on the agenda received.

71/12 MINUTES OF PREVIOUS MEETINGS

The minutes of 21st March were received and approved. Proposed by Cllr. Borer and seconded by Cllr. Reeve – **agreed**.

72/12 PUBLIC SESSION

- (a) No members with prejudicial interests to be heard.
- (b) No members of the public to be heard.
- (c) No representatives from Essex County Council by District/Basildon Borough Council Ward Councillors or reports.

73/12 FINANCE

The payments of the following were **agreed**. Proposed by Cllr. Lucas and seconded by Cllr. Borer.

Clerk Salary/Expenses - April	£ 313.59
CPRE Annual Subscription	£ 29.00
EALC Annual Subscription	£ 303.33
Cllr. McPherson-Davis	£ 60.00
Total	£ 705.92

Consideration of ½ payment towards Clerk attending Power of General Power of Competence Training early May – full cost is £35.00 - **agreed**.

74/12 PLANNING APPLICATIONS

Application No: 12/00053/FULL. Construction of a nursery shop.

Location: The Elms Nursery, Hardings Elms Road, Crays Hill, Billericay, Essex.
Agreed previously.

Application No: 12/00216/LDC. To establish the lawfulness of a proposed single storey side extension and two storey rear extension.

Location: 2 Gardiners Cottage, Gardiners Lane North, Crays Hill, Billericay, Essex.
Noted.

Application No: 12/00257/FULL. Front extension comprising attached garage.

Location: The Warren, London Road, Crays Hill, Billericay, Essex.

No objection.

APPEAL:

Application No: 11/00651/FULL. Extension to existing garden centre building.

Location: Summerhill Nurseries Ltd, Pipp's Hill Road North, Crays Hill, Billericay, Essex.

Noted. .

75/12 RE-SITING OF STONE MEMORIAL – WOODEN MEMORIAL

Update from the Working Party on:

- (i) Cllr. Peake reported meeting with supplier considered for installation and building of the new memorial. The original plaque will be set into the marble. Written quotation to be received from the stonemason with the dimension/drawing to be forwarded to Basildon Borough Council with request for application for funding. In principle it was **agreed** for the council to continue with this project and the supplier subject to funding and satisfactory written quotation.

It was **agreed** that the location of the smaller wooden plaque to be reviewed at a future meeting.

- (ii) No planning permission necessary from Basildon Borough Council provided legal transfer of the land. Anticipated costs circa £4,800.00 cost of masonry and £500.00 legal costs.
- (iii) Clerk to instruct solicitor to proceed on behalf of the Parish Council to purchase and register the land from Mr. Kadesh – **agreed**.
- (iv) Clerk to provide Cllr. Allen with written details for costs from stone masons and legal costs.

76/12 DALE FARM

- (i) Clerk to write to Essex Education Services in relation to daily bus service to and from Dale Farm and Crays Hill Primary School. Confirmation of daily frequency, costings and rationale behind the service and comparisons to other providers – **agreed**.
- (ii) Travellers Accommodation Policy/new planning laws. No additional updates received from Basildon Borough Council on this. Cllr. Peake confirmed that 21 day information gathering letter has expired. Two options left – either planning route or injunction route including fine/imprisonment. Recovery of cost is finalised and is going through the courts.

Clerk to write to Basildon for clarification that it had understood the 21 days notice was a notice to move rather than a 21 day information gathering form – **agreed**.

77/12 CHURCH HALL

- (i) Clerk to request further costing details from the solicitor on: How much it will cost for initial advice as to whether the Parish Council might be successful - **agreed**.
- (ii) Response from diocese not replied to all questions on letter sent in March for the replacement Hall for use of the community. Clerk to contact again for additional information.

78/12 FOOTPATH 69 - KISSING GATE

No further development on progress received from Essex County Council Highways on the enforcement action against a resident to provide a gate.

Rubbish in the fields alongside the footpath is in a terrible condition and the Clerk to continue to pursue this.

79/12 VILLAGE SIGN

Review of costings and repair to village sign. Still awaited.

80/12 PLAY EQUIPMENT

Cllr. McPherson-Davis resubmission **agreed** to Veolia for a roundabout and moving seat etc. Clerk to contact Basildon with additional request to repaint the aeroplane in the park.

81/12 QUEEN'S DIAMOND JUBILEE

No updates from resident's on celebrations – bonfire within the Parish of Ramsden Crays.

82/12 CRAYS HILL WILDLIFE AREA – SEWAGE LEAK

(i) Update on the sewage situation and the site visit from Cllr. Borer was that the visit did not go ahead. Confirmation had been received that the leak had been fixed.

(ii) Removal of the brambles/trees by the walkway of the park and wildlife area. Cllr. Peake will review and report back to Full Council.

83/12 ASSETS REGISTER

The current assets register for replacement value was reviewed and it was **agreed** to be increased by 5% at the next insurance renewal:

Village Sign

Play Area Fence

Park Seat

Bus Shelters 1 – 4 at London Road.

Proposed by Cllr. Borer and seconded by Cllr. Lucas – **agreed**.

84/12 ANNUAL RETURN YEAR END 31ST MARCH 2012 – EXTERNAL AUDIT 2011/12

The annual return for the year ending 31st March, 2012 was considered for completion and return to the internal and then external auditor. It was **agreed** to complete and return. Proposed by Cllr. Peake and seconded by Cllr. Lucas.

85/12 SCRUTINY REVIEW ON STANDARDS ISSUES

Members noted the opportunity to consider and respond prior to 20th April, 2012.

86/12 PROGRESS CHECK FROM LAST MEETING

No additional updates on actions from last meeting.

87/12 INFORMATION EXCHANGE

No additional agenda items for the next Parish Council Meeting.

ABLC representative – AGM in May, changes in members likely due to election.

Planning receipt and lack of information on this has been reported to Basildon.

88/12 EXTERNAL MEETINGS – REPORTS FROM PARISH COUNCILLORS

Reports from councillors on any meetings they have attended or updates, since the last meeting, to include ABLC and Basildon Borough Council were noted.

89/12 CORRESPONDENCE

For information only:

Essex County Council - Making the Links – Monthly Bulletin, April 2012

Essex Works – Bus Passenger News – March/April 2012

Issue 32/ Spring 2012 – Oyster – RCCE

Plantscape – Jubilee Planting

90/12 PUBLIC QUESTION TIME

- (i) ECC Oak Road not on the list to be resurfaced from one end to the other.
- (ii) Three/four illegal plots on Dale Farm, public enquiry scheduled for May. Now deferred for the plots to be linked together.
- (iii) Environmental Health issue. Clerk to write to in relation to rats at Dale Farm.

91/12 DATE OF THE NEXT MEETING

The next Parish Council Meeting will be held on Wednesday 16th May, 2012 at 7.30 p.m. at Crays Hill Primary School.

Private Session – Personnel Issues:

Pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960 the meeting is not open to the public and press for this item of business and they will be instructed to withdraw.

The Parish Clerk and resident left at this point.

92/12 STAFFING

The Clerk’s Contract in relation to the following was reviewed effective 1st April, 2012 in relation to:

- (i) It was agreed that the salary scale in the Contract of Terms of Conditions (6.2) would be reviewed in six month’s time.
- (ii) Increase in hours each week by half an hour for research on fund finding for the parish.
- (iii) Administration – (office, retention of documents, telephone etc.) room hire increase to £30.00 and equipment increase to £12.00 a month.
- (iv) Mileage increase to 45p per mile.
- (v) Appraisal Form was reviewed and completed by members. Clerk to complete the remainder of the form.

Meeting Closed at 09.20 p.m.

SIGNED (CHAIRMAN): DATE: