

**MINUTES OF RAMSDEN CRAYS PARISH COUNCIL MEETING HELD ON MONDAY
14TH SEPTEMBER, 2015 AT 7.00 P.M. AT THE SHEPHERD AND DOG PUBLIC
HOUSE, CRAYS HILL, RAMSDEN CRAYS**

PRESENT:

Councillors: Chairman A. Peake, T. Borer, N. Flint and S. Aungier
No members of the public
No representatives of the press

41/15 APOLOGIES:

Apologies for non-attendance received from Cllr. D. McPherson-Davis and
Cllr. T. Sargent – Basildon Borough Council.

42/15 MINUTES OF PREVIOUS MEETINGS:

The minutes of the Parish Council Meeting held on Monday 15th June, 2015 were
proposed for approval by Cllr. Flint and seconded by Cllr. Aungier – **agreed**. The
minutes of the Parish Council Meeting held on Monday 6th July, 2015 were proposed
by Cllr. Peake and seconded by Cllr. Flint to approve – **agreed**.

43/15 DECLARATIONS OF MEMBERS' INTERESTS:

No declarations of interest either pecuniary or non-pecuniary were received.

44/15 PUBLIC SESSION:

- (a) No members of the public heard on items on the agenda.
- (b) Basildon Borough Ward Councillor S. Allen confirmed that the Equestrian
Centre application currently at Dry Street application received for it to be
established at Whites Farm at Barleylands further to housing application
approved at Dry Street.
Cllr. Allen confirmed a traveller site has been granted in Basildon Industrial
Area.

45/15 FINANCE:

The payments of the following were considered:

Clerk's Salary September	£424.30
July – September Tax – (HMRC) Post Office	£264.51
Shotgate – ½ Training 8 th September – Law and Procedures	£ 35.00
SLCC/EALC Training Event 12 th November, 2015	£ 7.50

Bank statements for approval:

Co-operative Account 31.08.15 = £2.95 Barclays Bank Account 31.08.15 = £5,792.80

Proposed by Cllr. Peake and seconded by Cllr. Aungier for the above cheques to be
raised and that the bank statement is accurate with the Parish accounts – **agreed**.

Confirmed from the external auditor (PKF) that the relevant document had been
received from the internal auditor at the end of July, 2015.

It was **resolved** that there would be a review of the internal auditor for 2015/16 at the
next meeting – **agreed**.

46/15 PLANNING APPLICATIONS:

Application:

Application No: 15/00949/FULL. Revision to permission granted on 13 May 2015 –
Ref. 15/00090/FULL for the construction of 2 detached houses with integral garages

but with provision of accommodation within the roof space.

Location: Ballacraine, Crays Hill Road, Billericay, Essex.

No objection.

Application No: 15/01075/FULL. Side extension comprising glazed link entrance hall/landing, cinema room and utility room at ground floor and bedroom with en-suite at first floor.

Location: Elmtree Cottage, Oak Road, Crays Hill, Billericay, Essex. Response by 15th September, 2015.

Objection due to over development in the green belt.

Applications received during the summer noted:

Application No: 15/00783/FULL. Lay out 146 additional car parking spaces on existing hardstanding.

Location: Summerhill Nurseries Ltd, Pipp's Hill Road, North Billericay, Essex.

Application No: 15/00801/FULL. Sub-division of existing house to form two semi-detached dwelling houses.

Location: Whites Bridge Cottage, Crays Hill, Billericay, Essex.

DECIDED:

Application No: 15/00569/FULL. Revised planning application.

Location: Church View, Church Road, Crays Hill, Billericay, Essex. **Granted.**

Application No: 15/00789/PDPA. Single storey rear extension.

Location: White Lodge, Crays Hill, Billericay, Essex. **Refused.**

It was **agreed** for the Clerk to enquire on behalf of the Parish Council if Planning Department taking action with regard to the illuminated large sign displayed at Dhamma Land.

47/15 COMMUNITY PROJECTS: – WAR MEMORIAL AND MULTI-USER FACILITY:

- (i) The update for the November Remembrance Service via communication from the Parish Clerk and Cllr. Peake with the Father from Great Burstead regarding the service on Sunday 8th November at 10.45 a.m. at the War Memorial Crays Hill was received.

It was **agreed** for:

Clerk:

Letter to be sent to the school to ask if they would like some children to represent the school.

Newsletter to include invite to all residents to attend the Service.

Print flyer – councilors to distribute to residents two weeks prior to the Service.

Advise Police of the event.

Local photographer.

Cllr. Peake:

Standard Bearers and Army Cadets – Scouts invite to attend.

Wreath.

PA System and radio for 2 minutes silence.

Facility for parking.

Cllr. Aungier - enquire to Help for Heroes for donation at the Service.

Parish Council:

Decision for after the service.

Arrangements for chairs – Cllr. Borer/Cllr. Peake and Parish Councillors.

- (ii) The consideration for Veolia North Thames Trust for funding towards a village hall was reviewed. It was **agreed** to include in the next

Newsletter inviting volunteers to sit on an association/steering group to move this project for a village hall forward and initially await response from this prior to proceeding.

48/15 HIGHWAYS:

- (i) The response for tonnage restrictions for 5 signs of 7.5 tonne weight restriction within the area and ECC, from Cllr. Le. Gresley that it had been approved was met positively by the Parish Council. It will review the minutes of the 30th June Highways Panel Meeting for the location at A127 into Gardiners Lane North, A127 into Pipp's Hill Road, A129 into Gardiners Lane North, A129 into Hardings Elms Road and Wash Road into Pipp's Hill and Hardings Elms Road.
- (ii) It was noted that no progress via Essex County Council at Hardings Elms Road regarding two bollards to be installed in the road with lights on both sides. It was **agreed** for the Clerk to make further enquiries.
- (iii) No improvement to the repair on the road/pavement potholes for wheelchair access along the London Road near the Shepherd and Dog. It was **agreed** for the Clerk to contact Highways and enquire if they can take the issue further with the land owners of Corner Road.

49/15 DALE FARM - TRAVELLERS:

It was **agreed** for the Chairman of the Parish Council not to take further action with the Leader of Basildon Council due to the time that has elapsed.

50/15 FOUNDATION LEVEL – QUALITY COUNCIL:

The Parish Council considered working towards submission of this prior to the end of 2015. It was proposed by Cllr. Peake and seconded by Cllr. Aungier to **agree** to submit and pay any costs included in this submission – up to a maximum of £80.00.

51/15 REVIEW OF DOCUMENTATION:

To review for any amendment:

- (i) Financial Regulations.
- (ii) Standing Orders.
- (iii) Complaints against the Parish Council.
- (iv) Freedom of Information Act – Publication Scheme.
- (v) Risk Assessment – Clerk.
- (vi) Risk Assessment – Ramsden Crays.
- (vii) Publication Policy.
- (viii) Openness and Transparency Policy.

It was **agreed** for the above to be amended/reviewed by the Clerk and sent to members for overview and agreement. In addition a copy of the policy for the public house to be requested by the Parish Council.

52/15 NEWSLETTER – AUTUMN 2015:

The newsletter was considered for distribution with various inclusions in addition to the November Remembrance Service, Village Hall Association/Working Party with Residents. It was **agreed** this should be printed and distributed by councillors within the next couple of weeks.

53/15 INFORMATION EXCHANGE:

Information received noted.

54/15 EXTERNAL MEETINGS – REPORTS FROM PARISH COUNCILLORS:

No additional meetings reported to the Parish Council or future meetings.

55/15 NOTE CORRESPONDENCE:

Information received noted.

56/15 PUBLIC QUESTION TIME:

Issues raised on litter within the area. Clerk to raise with Basildon. Cllr. Allen will make enquiries on the situation at Basildon in relation to the illuminated sign at Dhamma Land.

57/15 DATE OF THE NEXT MEETING:

It was **agreed** that an Extraordinary Meeting is required to discuss a recently received planning application on Tuesday 22nd September at 7.00 p.m. The date of the next monthly meeting will be Monday 19th October at 7.00 p.m.

58/15 TERMS OF REFERENCE:

The Chairman confirmed he had extracts to insert into the Annual Appraisal form to complete and then following consultation with the Clerk it will be available to Full Council.

Meeting ended at 8.30 p.m.

SIGNED (CHAIRMAN): **DATE:**