

**MINUTES OF RAMSDEN CRAYS PARISH COUNCIL MEETING HELD ON
MONDAY 14TH DECEMBER, 2015 AT 7.00 P.M. AT THE SHEPHERD AND DOG
PUBLIC HOUSE, CRAYS HILL, RAMSDEN CRAYS**

PRESENT:

Councillors: Chairman A. Peake, D. McPherson-Davis, N. Flint and S. Aungier
Two members of the public.
No representatives of the press.

03/15 APOLOGIES:

Apologies for non attendance received from Borough Cllr. T. Sargent and Essex County Cllr. M. Buckley and Cllr. N. Le Gresley. Parish Councillors T. Borer and S. Aungier should attend later.

04/15 MINUTES OF PREVIOUS MEETINGS:

The minutes of the Parish Council Meeting held on 23rd November, 2015 were approved as an accurate record. Proposed by Cllr. Flint and seconded by Cllr. McPherson-Davis – **agreed**.

05/15 DECLARATIONS OF MEMBERS' INTERESTS:

A non pecuniary declaration received from the Clerk on item 07/15 regarding storage.

06/15 PUBLIC SESSION:

- (a) No items on the agenda received from members of the public.
- (b) No members contribution.

07/15 FINANCE:

The payments of the following were considered and it was proposed by Cllr. McPherson-Davis and seconded by Cllr. Peake to pay - **agreed**:

Clerk's Salary December	£401.12
Post Office Ltd – September – December Tax/Nl	£264.51
Secure Box Services	£25.20

Cllr. S. Aungier – arrived.

The review for storage of the annual boxes for 2016 for 7 boxes at a cost of £25.20 including VAT was considered. It was proposed by Cllr. Peake and seconded by Cllr. Flint to pay – **agreed**.

It was proposed by Cllr. Peake and seconded by Cllr. Flint to request funding for the Parish Council for 8 hours up to end of March 2016 and a lap top in relation to support with the transparency code and the website.

It was proposed by Cllr. Aungier and seconded by Cllr. Flint to approve the bank statements – **agreed**.

Co-operative Account 30.11.15 = £2.95 Barclays Bank Account 30.11.15 = £9,054.74

08/15 PLANNING APPLICATIONS:

Application:

Application No: 15/01269/FULL. Demolition of existing dwelling and construction of a replacement dwelling and detached double garage. Demolition of existing

dwelling and construction of replacement together with detached garage.

Location: Aldersfelde, Oak Lane.

No comment.

Application No: L2015/216/SLH. Wickford Main Car Park. Hatching down and restrict all vehicles from stopping on the parts of the land shown hatched except for Heavy Commercial Vehicles for deliveries to the adjacent shops only.

In Lake Meadows Car Park, Billericay the bays marked “Coaches” to be designated only for that class of vehicle. Currently this is not enforceable.

Location: Proposed amendment to traffic order – the service road to the rear of Wickford Car Park and Lake Meadows Car Park, Billericay, Essex.

The above application was considered and no comment by the Parish Council.

Decided:

Application No: 15/01130/FULL. Change of use plus internal conversion with new windows of exiting lawful private storage barn to a dwelling (former stables/implement store).

Location: The Woodmans, Oak Road, Crays Hill, Billericay Essex. **Granted.**

It was noted that to date no further update had been available to date with regard to the illuminated large sign displayed at Dhamma Land from Basildon Borough Council via Cllr. Allen.

09/15 PRECEPT/BUDGET:

The precept and budget for 2016/17 were considered. It was proposed by Cllr. Peake and seconded by Cllr. McPherson-Davis to request that Basildon Borough Council provide the precept of £9,954.90 on a Band D of £20.25 with an increase of 1.8% and agree the budget – **agreed.**

10/15 COMMUNITY PROJECTS:

It was proposed by Cllr. Peake and seconded by Cllr. Flint that the projects picnic area in the park and notice board by Gardiners Lane North be reviewed with regard to costings and funding in the New Year – **agreed.**

11/15 HIGHWAYS:

- (i) The date for the installation for the 5 signs of “7.5 tonne weight restriction” as agreed at Panel for £30,000.00 – record LBAS was confirmed by Cllr. Buckley that this should be effective in the next financial year.
Located at: A127 into Gardiners Lane North, A127 into Pipp's Hill Road, A129 into Gardiners Lane North, A129 into Hardings Elms Road and Wash Road into Pipp's Hill and Hardings Elms Road.
- (ii) No progress via Essex County Council at Hardings Elms Road, regarding the flattening of one bollard. Cllr. Buckley will enquire further.
- (iii) No update received on the request to repair on the road/pavement potholes for wheelchair access along the London Road near the Shepherd and Dog. Cllr. Buckley offered to make further enquires.

12/15 CRAYS HILL PRIMARY SCHOOL – GOVERNING BODY:

The extract minutes of various meetings had been noted. The Clerk to request Cllr. Sargent as the Ward Councillor and on Governing Body for the reason why the Parish Council is unable to access the minutes of the governing body meetings.

13/15 PROCUREMENT OF AUDIT FOR SMALLER AUTHORITIES – NALC/SLCC:

Members considered the option to become an opted in authority for five years to this

scheme to assist with external audit. Proposed by Cllr. Peake and seconded by Cllr. McPherson-Davis to opt out – **agreed**.

14/15 INFORMATION EXCHANGE:

No information received for the January 2016 meeting.

15/15 EXTERNAL MEETINGS – REPORTS FROM PARISH COUNCILLORS:

No additional meetings noted to the Parish Council or future meetings.

16/15 NOTE CORRESPONDENCE:

Information received was noted.

Cllr. Buckley arrived.

17/15 PUBLIC QUESTION TIME:

No issues.

Cllr. Buckley was consulted on issues 11/15 - Highways (i), (ii) and (iii) as above.

18/15 DATE OF THE NEXT MEETING AND 2016 MEETINGS:

It was confirmed that the date of the next meeting will be Monday 18th January at 7.00 p.m.

19/15 TERMS OF REFERENCE:

In consultation with the Clerk, the Chairman presented the completed Annual Appraisal to Full Council. It was signed off. Proposed by Cllr. Aungier and seconded by Cllr. Flint – **agreed**.

Meeting ended at 8.00 p.m.

SIGNED (CHAIRMAN): DATE: