

**MINUTES OF RAMSDEN CRAYS PARISH COUNCIL MEETING HELD ON
MONDAY 21ST NOVEMBER, 2016 AT 7.00 P.M. AT THE SHEPHERD AND DOG
PUBLIC HOUSE**

PRESENT:

Councillors: D. McPherson-Davis, Cllr. N. Flint and Cllr. S. Allen
Parish Clerk – Georgina Bassett
6 members of the public

77/16 APOLOGIES:

No apologies received.

78/16 MINUTES OF PREVIOUS MEETINGS:

The minutes of the Parish Council Meeting held on Monday 17th October, 2016 were approved as an accurate record. Proposed by Cllr. Flint and seconded by Cllr. Allen – **agreed.**

79/16 DECLARATIONS OF MEMBERS' INTERESTS:

No declarations of interest either pecuniary or non-pecuniary were received.

80/16 PUBLIC SESSION:

An update on an intended application for the Belvedere to be submitted prior to the end of 2016 was mentioned by a resident and this is in addition to an already submitted application.

81/16 FINANCE:

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| (i) | The payments of the following were considered: | |
| | Clerk's Salary/Expenditure November 2016 . | £434.78 |
| (ii) | Bank statements for approval July, August and September, 2016, Co-operative Account 31.10.16 = £2.95 | |
| | Barclays Bank Account 31.10.16 = £11,472.30 | |
| (iii) | Images – copies for Remembrance Service | £ 57.98 |
| (iv) | Basildon Council – Uncontested Election | £ 70.00 |
| (v) | Remembrance Service – refreshments etc. - Clerk | £100.00 |

It was proposed by Cllr. Flint and seconded by Cllr. McPherson-Davis that the bank statement is reconciled and to approve the above payments – **agreed.**
The payment of £34.00 for the two wreaths was noted.

82/16 EXTERNAL/INTERNAL AUDIT – YEAR END 2015/16:

It was proposed by Cllr. McPherson-Davis and seconded by Cllr. Flint to defer any internal recommendations by the internal auditor to the December meeting – **agreed.**

83/16 PRECEPT/BUDGET 2017/18:

It was proposed by Cllr. McPherson-Davis and seconded by Cllr. Flint to defer the consideration of the forecasted expenditure, expenditure to date and future projects until the December meeting – **agreed.**

84/16 PLANNING APPLICATIONS:

Application:

Application No: 16/01480/FULL. Remove from site residential mobile home and erect a small chalet style bungalow.

Location: Rose Cottage, Gardiners Lane North, Crays Hill, Basildon, Essex.

The above was objected by the Parish Council on the grounds that a 3 bedroom chalet/bungalow is large, there is no detail of the mobile home having approved planning permission and this is on greenbelt.

Cllr. Allen abstained and Cllr. McPherson-Davis and Cllr. Flint commented on the above.

Application No: 15/01581/REM. Demolition of existing entertainment venue and its replacement with a Care Home and associated infrastructure and landscaping.

Location: The Belvedere, Hardings Elms Road. Crays Hill, Basildon, Essex.

The Parish Council recommended to refer to Full Planning Committee for consideration as a large project.

Cllr. Allen abstained and Cllr. McPherson-Davis and Cllr. Flint commented on the above.

Application No: 16/01509/FULL. Single storey side extension to provide utility/drying room and cinema room.

Location: Elmtree Cottage, Oak Road, Crays Hill, Basildon, Essex.

Objection by the Parish Council on the grounds of overdevelopment of the site.

Cllr. Allen abstained and Cllr. McPherson-Davis and Cllr. Flint commented on the above.

Application No: 16/01349/FULL. The permanent change of use to a mixed use as residential and Buddhist meditation centre with one public meditation event held per month with the provision of 20 visitor parking spaces, alterations of existing accesses onto Hardings Elms Road with internal driveway, the erection of 1.5 metre high front boundary fence and the erection of 5 meditation huts.

The Parish Council recommended to refer to Full Planning Committee for consideration due to the number of conditions.

Cllr. Allen abstained and Cllr. McPherson-Davis and Cllr. Flint commented on the above.

Application No: 16/01386/FULL. Replacement of existing dwelling house with new dwelling house.

Location: Cullins, Gardiners Lane North, Billericay, Essex.

The Parish Council raised no objection.

Cllr. Allen abstained and Cllr. McPherson-Davis and Cllr. Flint commented on the above.

Consultation:

The Basildon and Brentwood CCG, update re fit for the future public consultation questions 48 hours prior to the Board Meeting on 24th November on bbccg.involvement@nhs.net or review at <http://basildon.brentwoodccg.nhs.uk/about-us/board-meetings-papers/2016-board-meetings> was considered but decided not to comment.

Consultation:

The Waste and Recycling Service Consultation 2016 response by 27th November, 2016 on www.basildon.gov.uk/wastechanges was considered.

No comment by the Parish Council as it was assumed that residents would comment individually.

Consultation:

It was noted that The Local Plan - New and Alternative Sites, received from Basildon Borough Council was available for inspection by residents for their response and that there are proposals for redevelopment on this consultation at site no. 4 potential development of land at Dale Farm www.basildon.gov.uk/localplan respond by 15th December, 2016 to Basildon.

85/16 COMMUNITY PROJECTS:

- (i) The Council was advised that it was too late to apply for the CIF funding for a notice board opposite the school.
- (ii) The Parish Council considered applying for an ECC Response application for funding for the Notice Board. It was proposed by Cllr. McPherson-Davis and seconded by Cllr. Flint to apply for this funding – **agreed**. The Clerk to make enquiries for additional quotations for submission.
- (iii) Await confirmation from Basildon Borough Council on the possibility for the installation of a free dog waste bin along the Southend Road at the location High View Rise at the junction and the London Road on the grass verge.
- (iv) The costings for all four bus shelters to be maintained in the Parish are:
Opposite the Shepherd and Dog Public House = £528.00 inc. VAT
Adjacent to the Shepherd and Dog Public House = £528.00 inc. VAT
Adjacent to the Crays Hill Primary School = £576.00 inc. VAT
Opposite to Crays Hill Primary School = £576.00 inc. VAT
Total inclusive of VAT = £2,208.00 – exc. VAT = £1,840.00
It was **agreed** to obtain further quotations and consider at a future meeting.
- (v) An application for accreditation for the Foundation Award Scheme via EALC and NLCC was considered. It was proposed by Cllr. McPherson-Davis and seconded by Cllr. Flint to complete the accreditation and any areas relevant for this – **agreed**.
- (vi) It was **agreed** for an Action Plan for future projects to be reviewed with the budget/precept.
- (vii) No further update received on the bulb planting within the parish for the Parish Council funding of £100.00 and Basildon Borough Council contribution of £100.00. The Clerk to enquire further.
- (viii) Details for a volunteer local architect to assist with a small Community Hall to be followed for an update at the next meeting.

86/16 HIGHWAYS – BASILDON BOROUGH COUNCIL:

- (i) No update received from Cllr. Buckley's response via Essex County Council at Hardings Elms Road, regarding the replacement of the keep left bollards and date for this solution.
- (ii) The information received from Ramsden Bellhouse on setting up a Community Speed watch within the parish and members to consider the way forward in relation to speeding was considered for the December meeting.
- (iii) It was noted that the repair via Street Care for the broken seat by the War Memorial had been fixed and a thank you to the officer at Basildon for resolving.

87/16 PUBLIC FOOTPATHS AT CRAYS HILL:

The Clerk to follow up to request that Footpath 40 in Crays Hill and at Oak Avenue and at Oak Avenue from Crays Hill to Oak Road is hazardous and difficult to navigate.

88/16 DALE FARM – OAK LANE/OAK AVENUE:

No further updates received regarding this area.

89/16 INFORMATION EXCHANGE:

No information received to be noted.

90/16 EXTERNAL MEETINGS – REPORTS FROM PARISH COUNCILLORS:

Cllr. McPherson-Davis reported on two meetings he had attended at EALC – latest minutes to be shortly received. A report received that there are Highways Panels for all 12 Essex Districts that have allocation for Highways Projects in their district and requests submitted to County Councillors.

91/16 NOTE CORRESPONDENCE:

Correspondence received was noted.

92/16 PUBLIC QUESTION TIME:

- (i) The issue raised on the gate to the churchyard requiring replacement.
 - (ii) The wood frame where ashes are spread, requires repair.
- The Clerk to contact the Church to request support to resolve these issues.

93/16 DATE OF THE NEXT MEETING:

The next meeting will be on Monday 19th December at 7.00 p.m. at the Shepherd and Dog Public House.

It was **agreed** that as there was a gathering in the public house, the following items to be deferred to the December meeting.

Pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960 the meeting is not open to the public and press for these items of business and will be instructed to withdraw.

94/16 STAFFING:

Appraisal Form.
 Members to review this and then the Clerk to be re-involved prior to comments added and then signed off.
 Pension Contribution – Parish Council:
 In line with the government policy an update to be received from the Working Party regarding consideration of the ECC LGPS Pension or another.

The meeting ended at 8.05 p.m.

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Signed by the Chairman of the Parish Council

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Dated