

**MINUTES OF RAMSDEN CRAYS PARISH COUNCIL MEETING HELD ON
MONDAY 18TH SEPTEMBER, 2017 AT 7.00 P.M.
AT THE SHEPHERD AND DOG PUBLIC HOUSE**

PRESENT:

Councillors: D. McPherson-Davis, Cllr. N. Flint, Cllr. M. Kirby and Cllr. G. Jenkins
Parish Clerk – Georgina Bassett
Cllr. T. Ball - ECC
No members of the public

119/17 APOLOGIES FOR ABSENCE:

Apologies for absence received from ECC Cllr. M. Buckley and Basildon Borough
Cllr. T. Sargent and Cllr. S. Allen.

120/17 MINUTES OF PREVIOUS MEETINGS:

The minutes of the Parish Council Meeting held on Monday 10th July, 2017 and the
Extraordinary Meeting on 29th August, 2017 were proposed by Cllr. Jenkins and
seconded by Cllr. Flint as an accurate record – **agreed**.

121/17 DECLARATIONS OF MEMBERS' INTERESTS:

No pecuniary or non-pecuniary declarations of interest were received by members on
any agenda items.

122/17 PUBLIC SESSION:

No issues received on items on the agenda by from members of the public.

COUNTY AND BOROUGH COUNCILLORS:

County Councillor T. Ball confirmed there will be a consultation commencing 19th
September, 2017 until 6th November, 2017 at essexinsight.org.uk on the mobile
Library service this month and this service currently visits the Parish at High View Rise
fortnightly.

123/17 FINANCE:

- (i) The payments of the following were considered:
- | | |
|---|---------|
| Clerk's Salary/Expenditure September 2017 | £420.67 |
| HMRC Tax/N.I. for June – September 2017 | £286.05 |
- It was proposed by Cllr. McPherson-Davis and seconded by Cllr. Flint to
approve the payments – **agreed**.
- (ii) Bank statements for approval July/August 2017:
Co-operative Account = £2.95. It was noted that the cheque for this amount
was received and paid into Barclays Account. As at 31st August, 2017 the
amount available in the bank account was £10,750.21 – **agreed**.
- (iii) To date Barclays Bank has not confirmed the additional signatory for the
Barclays account. The Clerk will make further enquiries.
- (iv) It was noted that £150.00 for the Transparency Fund for the laptop software
was cleared into the account. An official thank you to be sent to EALC/ECC
for this payment.

124/17 PLANNING APPLICATIONS:

APPLICATIONS:

Application No: 17/01137/FULL. Conversion of existing redundant agricultural buildings to a single storey residential dwelling.

Location: Crays Hill Farm, Church Lane, Ramsden Crays, Billericay, Essex.

The Parish Council noted that this is a retrospective application. It is unaware of the condition of the building prior to work commencing and therefore is unable to comment on this aspect.

If the application is approved, the Parish Council suggest a condition be applied that no further development be permitted on this site.

Dhamma Land: It was noted that under enforcement no action to date has been carried out. All events at the site have been transferred to Wat Tyler Park until such time as the sewage problem is remedied.

Consultation:

The Parish Council considered the proposal to introduce performance based navigation PBN approach procedures at London Southend Airport and is in support of this change.

Essex County Council and Southend-on-Sea, Borough Council Joint Replacement Waste Local Plan – Receipt of Inspector’s Report:

Inspector’s Report can be reviewed online at www.essex.gov.uk/WLP and www.southend.gov.uk/wastelocalplan This was noted by the Parish Council.

Consultation on a proposal to amalgamate Ghyllgrove Community Infant School and Ghyllgrove Community Junior School, Basildon:

This was noted by the Parish Council.

Consultation – Essex Highways Survey:

Issues raised for response by the Parish Council covered:

Due to an increase in houses being built urgent consideration in regard to improving the additional provisions of new roads to accommodate the extra traffic.

It has been noted that there are various cameras on the lamp posts, explanation of the purpose of these.

Concern regarding the overgrowth of hedges and causing hazards on highways throughout the Parish, especially the side entrance to Ramsden Crays Primary School.

125/17 COMMUNITY – PROJECTS:

- (i) It was proposed by Cllr. Jenkins and seconded by Cllr. McPherson-Davis to complete and return a full application for submission to ECC CIF towards a double notice board at the junction of Gardiners Lane North and the A12 with a contribution from the Parish Council of £500.00 towards this project – **agreed**. Supported by the two County Council and two Borough Ward Councillors. Permission waited from Essex County Council re installation.
- (ii) The commencement of the work for the cleaning and maintenance of the four bus shelters should be approximately two weeks.
- (iii) Memorial Service – Sunday 12th November at 10.45 a.m.
 - (a) The Clerk to contact the Shepherd and Dog to arrange light refreshments. Proposed by Cllr. McPherson-Davis and seconded by Cllr. Kirby – **agreed**.
 - (b) It was confirmed that the Order of Service would be completed for the October meeting with the same photograph on the cover.

- (c) Members considered a standard and the Clerk to contact the local Royal British Legion to request a loan and arrange collection.
- (d) It was agreed for two wreaths to be ordered and for the Clerk to contact the local school to invite them to attend and confirm arrangements.
- (e) Cllr. Kirby to contact the Church and confirm arrangements for the sound system.
- (f) A few chairs to be provided for the service, but no gazebo due to the location near the road.
- (g) The Police to be contacted regarding arrangements on the day and invitation to the armed services.
- (h) Flyers for the Memorial Service to be circulated one week prior to the event.

Items (b) to (h) above were proposed by Cllr. Jenkins and seconded by Cllr. Flint – **agreed**.

- (iv) The condition of the Memorial and surrounding area were considered and believed to be in a good state of repair. Cllr. Flint has offered to continue to review and keep in tidy condition and report any issues to the Parish Council.
- (v) To-date no repair/replacement to the gate at the front of the churchyard has not yet been resolved.
- (vi) To date no feedback from FACEmed for CPR/resuscitation equipment liaison for the way forward. The Clerk to send a follow up letter.
- (vii) Superfast Essex Countywide Parish Engagement – Broadband: It was noted that this reception is reasonable.
- (viii) Information considered from Neighbourhood Watch for the Parish and suggested that residents requested in the next Parish Council Newsletter to contact the Clerk with enquires on this.

126/17 HIGHWAYS – BASILDON BOROUGH COUNCIL:

- (i) No updates received on the damage to the kerb near the properties by the village sign.
- (ii) Highways as yet to provide an update in relation to speeding deterrent VAS signs to either Cllr. Buckley or Cllr. Ball.
- (iii) Footpath in Gardiners Lane North – side of the school concern regarding hazard to the pavement until the side/back gates of Crays Hill Primary School for Essex Highways Survey.
- (iv) Removal of weeds in the Parish especially along the London Road through Crays Hill was noted as 124/17 consultation above.
- (v) Cameras on lamp posts on main highways was considered and request to Highways of their purpose as in 124/17 consultation above.

127/17 MINUTES BOOK:

It was proposed by Cllr. McPherson-Davis and seconded by Cllr. Kirby for the Clerk to order a minutes book to the costing of approximately £200.00 – **agreed**.

128/17 TRAVELLERS:

No updates in the area/Dale Farm with regard to land in the parish.

129/17 INTERNAL AUDIT REPORT:

- (i) It was **agreed** to defer the risk assessment for review as per the audit report

- for the October 2017 meeting.
- (ii) It was noted consideration for quotations from other insurance companies for June 2018.

130/17 TRANSPARENCY FUND – SOFTWARE:

Software has been purchased for the laptop for an indefinite period. Official thanks to EALC and ECC for this.

131/17 TRAINING:

It was confirmed that the Clerk attended Data Protection Regulations Briefing training. Clerk to enquire of the content of the planning courses for councillors and EALC future planned programme of training events.

132/17 INFORMATION EXCHANGE:

Information received noted.

133/17 EXTERNAL MEETINGS – REPORTS FROM PARISH COUNCILLORS:

The EALC AGM to be held on Tuesday 19th September at Great Dunmow and ABLC meeting on Thursday 21st September.

134/17 NOTE CORRESPONDENCE:

Correspondence received noted. Change to timetable bus route no. 12, this is now 1 hour 10 minutes.

135/17 PUBLIC QUESTION TIME:

None.

136/17 DATE OF THE NEXT MEETING:

The next meeting of the Parish Council will be on Monday 16th October, 2017 at 7.00 p.m. at the Shepherd and Dog Public House.

Meeting ended at 8.45 p.m.

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Signed by the Chairman of the Parish Council

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Dated