

**MINUTES OF RAMSDEN CRAYS PARISH COUNCIL MEETING HELD ON  
MONDAY 18<sup>TH</sup> JUNE, 2018 AT 7.00 P.M. AT THE SHEPHERD AND DOG PUBLIC HOUSE**

**Present:** Cllr. D. McPherson-Davis – Chairman, Cllr. N. Flint, Cllr. G. Jenkins and Cllr. M. Kirby  
Clerk/RFO – Mrs. G. Bassett  
ECC – Cllr. M. Buckley and Cllr. T. Sargent  
One member of the public and Essex County Councillor Buckley

**97/18 Apologies for Absence:**

Apologies for absence received from Essex County Cllr. Ball.

**98/18 Minutes of Previous Meetings:**

To approve as an accurate record the minutes of the Parish Council Meeting held on Monday 21<sup>st</sup> May and Monday 4<sup>th</sup> June, 2018. Proposed by Cllr. Jenkins and seconded by Cllr. Kirby – **agreed.**

**99/18 Declaration of Members Interests:**

Declaration of disclosable pecuniary interest in item (i) defibrillator installation, no non-pecuniary interests were received. Members noted that it is the responsibility of members and for these to be updated within 28 days.

**100/18 Public Forum:** (time restricted to 15 minutes)

No issues raised by members of the public. Cllr. Buckley raised the issue of gridlock in the area at the weekend as a result of various events and road works. Cllr. Sargent re-iterated this concern and the Parish Council discussed the way forward.  
The Clerk to write to ECC Highways, Essex Police and Basildon Borough Council.

Cllr. Sargent confirmed that the latest amendments for the Local Plan had been rescinded.

**101/18 Finance Report:**

(i) **Expenditure:**

ASAP Office Services – internal auditor 2017/18	£ 178.50
Clerk/RFO June 2018 Salary/Expenditure	£ 571.64
Notice Board – Greenbarnes Ltd	£ 930.53
Defibrillator installation	£ 240.00
Information Commissioner – Data Protection Fee	£ 40.00
Wel Medical Ltd	£1,639.50

(ii) Reconciliation Barclays Bank balance at 31<sup>st</sup> May, 2018 - £12,288.15

**102/18 Planning:**

Applications:

**Application No: 18/00630/FULL.** Installation of a front dormer.

**Location:** Kenley, Oak Avenue, Ramsden Crays, Crays Hill, Billericay.

No objection.

**Application No: 18/00225/FULL.** The permanent change of use to a mixed use as a Buddhist meditation centre with one public meditation event held per month with the provision of 20 visitor parking spaces, alteration of existing accesses onto Hardings Elms Road with internal driveway, the erection of 1.5 metre high front boundary fence and the erection of 5 meditation huts.

**Location:** Dhamma Land, Hardings Elms Road, Billericay, Essex.

The Parish Council has no objection. To inform Basildon that the plan is retrospective. Ensure Highways has reviewed the exit situation to Hardings Elms Road – Oak Avenue. Concerns for parking facilities at major events. No events prior to 8.00 a.m. and a condition that the huts are never used for residential purposes.

**Application No: 18/00502/COND.** Discharge conditions 3 (construction method statement) 4 (contamination of land) and 5 arboricultural of the appeal decision ref W/17/3184817 (17/00484/FULL).

**Location:** Chestnuts, Service Garage, Crays Hill, Billericay, Essex.  
Noted.

**Application No: 18/00601/NMBAS.** To establish whether reducing the site area to not include the side pathway to the east, in accordance with drawing no. 2542\_00 and dated April 2018 can be considered as a non-material amendment to consent ref: 17/00484/FULL.

**Location:** Chestnuts, Service Garage, Crays Hill, Billericay, Essex.  
Noted,

Decisions:

**Application No: 18/00468/COND.** To discharge conditions 6 (landscaping) 10 (desk top study into contamination and method statement detailing remediate requirements and 11 (construction Method Statement) of consent ref 17/00756/FULL.

**Location:** Land to the rear of Belvoir Mason, Crays Hill, Ramsden Crays, Billericay. **Granted.**

**Application No: 18/0031/FULL.** Proposed erection of an agricultural building.

**Location:** Crays Hall Farm, Church Lane, Ramsden Crays, Billericay. **Granted.**

**Review – CIL:**

A response was considered in relation to the Community Infrastructure Levy (CIL) by 29<sup>th</sup> June, 2018 to surveymonkey.co.uk. It was **agreed** no comment as on rebuilds for large land.

**103/18 Community Projects:**

- (i) No decision received from EALC for funding for monthly bus shelter maintenance/cleaning.
- (ii) Awaiting update on the planting projects within the Parish via Basildon Borough Council.
- (iii) The notice board has been received and has been retained for safe keeping. Confirmation on ownership of the considered location for permission of installation/license and the way forward has yet to be confirmed. Cllr. Buckley awaiting an update from ECC Highways.
- (iv) Foundation Level. Members decided for the moment in time not to have additional training. They reviewed the training intent and **agreed** to adopt this. Proposed by Cllr. McPherson-Davis and seconded by Cllr. Jenkins.
- (v) No response to date from Basildon Borough Council on its request to examine all bins in the parish to replace or remove due to a hazard, with the concern of risk to the public – in particular along the London Road.

**104/18 Clerk Report:**

- (i) Minutes - Essex Records Office. These are now retained at Chelmsford Office.
- (ii) Project – bulb planting. As 103/18 (ii) above.
- (iii) Replacement – removal of bins. As 103/18 (v) above.
- (iv) Audit – Year End. These documents have been filed with PKF Littlejohn. Placed on the notice board and website.
- (v) Notice Board. Installation of the new notice board as 103/18 (iii) above.
- (vi) Funding – maintenance bus shelters. As 103/18 (i) above.

**105/18 ECC Highways/Basildon Borough Council:**

No additional information received from ECC Highways regarding the installation of 7.5 tonne

signs in Hardings Elms Road. Cllr. Buckley awaiting further information.

**106/18 Community Governance Review:**

The Parish Council response to the review from Basildon Borough Council for receipt by 31<sup>st</sup> July, 2018 was deferred to the July meeting.

**107/18 Information/Correspondence/External Meeting Reports from Parish Councillors:**

No additional information received.

**108/18 Public Question Time: (limited to 15 minutes)**

Concern regarding the gridlock at the weekend and for the situation in the future within the Parish.

**109/18 Date of Next Meeting:**

The next meeting of the Parish Council will be Monday 16<sup>th</sup> July, 2018 at 7.00 p.m. at the Shepherd and Dog Public House.

**110/18 To Consider the Exclusion of the Public and Press:**

The council decided to defer the following item to the July meeting. To consider the exclusion of the public and press due to the confidential matters arising in item 89/18 Public Bodies (Admission to Meetings) Act 1960.

This item was proposed by Cllr. McPherson-Davis and seconded by Cllr. Kirby to be considered in the private session – **agreed**.

**111/18 Confidential Matters:**

Members were reminded that the matters discussed are confidential and should be considered as such:

- Appraisal review.
- Review allowances.
- Weekly hours.
- Amendments to the employee contract.

The above issues were considered and minuted in the private session.

Meeting ended at 7.52 p.m.

Signed .....

Dated:

Chairman