

**MINUTES OF RAMSDEN CRAYS PARISH COUNCIL MEETING HELD ON  
MONDAY 15<sup>TH</sup> OCTOBER, 2018 AT 7.00 P.M. AT THE SHEPHERD AND DOG PUBLIC HOUSE**

Present: Cllr. D. McPherson-Davis – Chairman, Cllr. N Flint, Cllr. G. Jenkins and Cllr. M. Kirby  
Mrs. Georgina Bassett – Parish Clerk/RFO  
Essex County Councillor Tony Ball  
Two members of the public

**139/18 Apologies for Absence:**

Apologies for absence received from Cllr. T. Sargent – Basildon Borough Council and  
Cllr. M. Buckley – Essex County Council.

**140/18 Minutes of Previous Meetings:**

The minutes of the Parish Council Meeting held on Monday 17<sup>th</sup> September, 2018 were approved as an accurate record. The minutes of the Private session of the Parish Council Meeting of the 17<sup>th</sup> September were approved as an accurate record. Both minutes proposed by Cllr. Kirby and seconded by Cllr. McPherson-Davis as acceptance – **agreed**.

**141/18 Declaration of Members Interests:**

Pecuniary interest from Cllr. Kirby for item 145/18 (vi) were received.

**142/18 Public Forum:**

No issues raised by the public to speak on items on the agenda.

**Borough and County Councillors:**

Essex County Councillor – T. Ball reported overgrown hedges in the Parish to Rangers. Passenger Transport Unit at Essex County Council should be Parish, Village, Town Councils all this month.

There is a 20 pothole commitment for each of the two County Councillors in the parishes - Cllr. Ball and Cllr. Buckley to report back to Highways, including side and main roads by 21<sup>st</sup> October, 2018.

Trial four month closure of Saturdays for Wickford High Street – probably commencing December.

Dale Farm in the press cost £4 million review of if this can be reclaimed was the question from the Parish Council. Cllr. Buckley has made enquiries – there is a charge on the land.

Wickford group approached for a Town Council. This is under review, a specific number of signatories is required to commence process of this request.

**143/18 Finance Report:**

(i)	<b>Expenditure:</b>	
	Clerk/RFO October 2018 Salary/Expenditure	£572.98
	Bradford Memorials Limited -	
	Bus Shelters – cleaning October	£80.00
	Royal British Legion x 2 wreaths	£34.00
	The Shepherd and Dog Public House	£100.00
(ii)	Barclays Bank balance at 30 <sup>th</sup> September, 2018 -	£9,915.94

It was noted that the September Bus Shelters Cleaning/Maintenance paid to clear - £80.00

Proposed by Cllr. McPherson-Davis and seconded by Cllr. Jenkins to pay the expenditure and the reconciliation of the bank – **agreed**.

#### **144/18 Planning:**

Applications:

**Application No: 18/01233/FULL.** Proposed sub-division of plot and construction of 2 no. dwellings in the rear garden.

**Location:** Elmbank, Crays Hill Road, Billericay, Essex.

Objection by the Parish Council on the grounds of over development and concern that for access for parking spaces will reduce the width of the highway outside the three properties causing concern at the entrance/exit onto a major highway.

**Application No: 18/01230/ABAS.** To display non illuminated signage.

**Location:** FACEmed Cosmetic Medical and Dental Centre, Crays Hill, Billericay, Essex.

The Parish Council has no objection.

**Application No: 18/01331/FULL.** Single storey ground floor rear extension.

**Location:** Teagles, Crays Hill, Billericay, Essex.

No objection by the Parish Council.

**Application No: 17/000484/FULL and 18/00502/COND.** Contaminated land – consultation – Chestnuts Garage, Crays Hill, London Road, Billericay.

Noted.

#### **Responses from Basildon on other issues to consider:**

Longwood, Crays Hill, Foyers, Crays Hill, Church Road – depositing.

Land to rear of Highlands – Pond Farm, Land at the South end of the Pond Farm – responses yet to be received.

#### **Decided:**

**Application No: 18/00928/VAR.** Variation of condition 2 approved plans 17/00484/FULL.

**Location:** Chestnuts Service Garage, Crays Hill, Billericay, Essex. **Granted.**

**Application No: 18/00883/FULL.** Construction of two no. four bedroom detached dwellings on land fronting Southlands Road.

**Location:** Southlands Road, Crays Hill, Billericay, Essex. **Refused.**

#### **Consultations:**

Environmental Protection Act 1990 Part IIA – Contaminated Land Strategy Consultation – responses by 23<sup>rd</sup> November, 2018.

The Parish Council considered and asked for a report on the Chestnuts garage – no response to date.

Local Plan – Regulation 19 Public Consultation. The Strategic Planning and Infrastructure Committee to review various options relating to the Local Plan to consider any information received for review. It will effectively be available for public consultation for six weeks in due course, but will not change the proposed application but responses will go with it to the government for consideration. Currently an additional 65 – 68 has been proposed for 6/7 locations. To be raised at the next Parish Council meeting,

**19.48 Meeting closed**

**19.49 Meeting open**

Noak Bridge Neighbourhood Development Plan:

The Parish Council considered the response to designated area, it has no comment. Discussed that it appears in the Local Plan about creating a buffer zone between Noak Bridge and Ramsden Crays.

#### **145/18 Community Projects:**

- (i) (ii) The Parish Council considered its options for planting via updates from Basildon Borough Council. Due to the unfortunate delay from Basildon costings from another source were reviewed, to include installation of the sign, assemble the sign and concrete in place, clearing all the gardens turf, remove, cover over new top soil and peat and collection plants and planting shrubs. Cost of the plants is unknown at this point. Prep work £1,750.00 without the shrubs. To keep within the cost of the £2,615.00 overall.

It was proposed by Cllr. McPherson-Davis and seconded by Cllr. Jenkins to keep the purchase of the shrubs and the overall project within the initial costing of £2,615.00.

**Cllr. Kirby left the room at 8.03 p.m.**

Proposed by Cllr. McPherson-Davis the sum of £1,750.00 to be spent on the erection of the notice board and creation of four shrubs/flower beds and seconded by Cllr. Flint – **agreed**.

The Clerk/RFO to write to Basildon to confirm no longer wish to continue with their support on this.

#### **Cllr. Kirby returned to the room 8.06 p.m.**

- (iii) Notice Board installation opposite Crays Hill Primary School at the junction of Gardiners Lane North. The Parish Council considered the e-mail permission received to date from ECC Highways for this to be installed, subject to the usual checks by the supplier of installation for utilities underground etc. The Clerk to inform the insurance company of the installation.  
Agreed as in 145/18 (i) and (ii) above.
- (iv) It was confirmed that the work on the website and other documents towards the Parish Council's Foundation Level is ongoing. The Parish Council considered the Clerk's request to attend a short course in October - £10.00 plus mileage and another on Highways in November. Proposed by Cllr. McPherson-Davis and seconded by Cllr. Flint - **agreed**.
- (v) Basildon Borough Council has responded that it has removed the bins further to examination that were hazardous by the bus shelters. Clerk/RFO to contact Basildon Borough Council to enquire if the Parish Council installs its own bins will it continue to empty them as you did previously?
- (vi) Cllr. Kirby confirmed the additional six names to be added to the War Memorial. Bradford's confirmed available to put on prior to the service on 11<sup>th</sup> November, 2018 at a cost of £504.00 including VAT.  
Proposed by Cllr. Kirby and seconded by Cllr. Jenkins - **agreed**. Cllr. Flint requested it be noted he abstained.

Footnote for future applications, the Parish Council will review whether contributions should be requested.

- (vii) The Parish Council considered whether to apply for funding from ECC Community Initiatives Fund towards a replacement notice board at the corner of Church Lane and Crays Hill via Greenbarnes plus installation costs of approximately £400.00 - **agreed**.

- (viii) Remembrance Service – 100<sup>th</sup> Anniversary – Sunday 11<sup>th</sup> November, 2018. The progress to date and any outstanding issues – flyer etc. were considered. Collection of the wreaths – cheque and the standard location details of collection point to be confirmed by a councillor to assist.
- (ix) The publication and costings of a newsletter to include the Remembrance Service was considered and it was **agreed** to send for publication. Distribution by members the weekend prior to the Service.
- (x) The response from Highways on illegal parking on the zig zags by the pedestrian crossing in Crays Hill – London Road by the convenience store from Essex Police was noted.
- (xi) Access via the pathway to the park via the footpath from Crays Hill Road as previously reported brambles etc. making the area unsafe and not accessible to the park/grass area was reviewed and has been resolved.
- (xii) It was noted that the Parish Council's name is on the list by ECC for consideration in the pilot scheme of Devolution and Public Realm – Highway Services.
- (xiii) The feasibility with Local Services Fund ECC – communication with EALC. Future cost for maintenance for the gardens in the New Year.
- (xiv) Specific potholes in the area were reviewed to update Essex County Councillors. Areas for concern to be provided to Cllr. Ball and Cllr. Buckley.

#### **146/18 Clerk Report:**

The Clerk provided an update and for consideration of additional action.

- (i) Project – bulb planting.
- (ii) Replacement – removal of bins.
- (iii) Audit – Year End.
- (iv) Notice Board.
- (v) Funding – maintenance bus shelters.
- (vi) AED Awareness and CPR training sessions with residents and other parishes.
- (vii) A Health and Safety Checklist for the public house. Issues etc. – risk elimination to be actioned.
- (viii) Remembrance Service.

#### **147/18 Newsletter – Remembrance Service Flyer:**

It was agreed for printing and distribution as in 145/18 (ix) above.

#### **148/18 Budget/Precept 2019/2020:**

The budget – precept and projects during this period are to be considered after the newsletter has been distributed for consideration of projects by residents for the Parish Council – defer to the November meeting.

#### **149/18 Year End – Internal Auditor:**

- (i) Clerk/RFO to confirm the duration the current internal auditor has been appointed to the Parish Council and confirm with the financial regulations.
- (ii) It was noted that with the display on the notice board and the website the certificate of exemption acceptance by the external auditor and the year end is completed.

#### **150/18 Travellers:**

The Parish Council noted the update on traveller situation within the Borough. Review at the November meeting.

#### **151/18 Information/Correspondence/External Meeting Reports from Parish Councillors:**

Information received during the past and current meeting was noted.

EALC Cllr. McPherson-Davis increase additional 2% subscription to consider in the budget 2019/20. He confirmed appointment of two committees on behalf of the ABLC – Planning and Highways at Basildon.

**152/18 Public Question Time:**

Report at North Road of criminal damage of the sign, ripped out from its standing and thrown into the wood. The resident will report to ECC Highways. Additionally Footpath 70 to the rear of Gardiners Lane North there is concern of encroachment of a fence by the footpath at the end of the road onto the footpath. The footpath is overgrown and has been reported.

Enquiry how frequent the waste bins are emptied in the Parish. Cllr. Flint confirmed weekly.

**153/18 Date of Next Meeting:**

The next meeting of the Parish Council will be Monday 19<sup>th</sup> November, 2018 at 7.00 p.m. at the Shepherd and Dog Public House.

**The meeting ended at 9.05 p.m.**

Signed .....  
Chairman

Dated .....

DRAFT