

MINUTES OF RAMSDEN CRAYS PARISH COUNCIL MEETING HELD AT SHEPHERD AND DOG PUBLIC HOUSE ON MONDAY 14TH OCTOBER, 2019 AT 7.00 p.m.

Attendance: Cllr. D. McPherson-Davis, Cllr. M. Kirby, Cllr. G. Jenkins, Cllr. C. Finn and Cllr. T. Knight
Parish Clerk/RFO Mrs. Georgina Bassett

Also in attendance: Cllr. T. Ball – ECC

139/19 Apologies for Absence:

Apologies for absence received from Cllr. S. Allen, Cllr. T. Sargent and Cllr. M. Buckley.

140/19 Minutes of Previous Meeting:

The minutes of the Parish Council meeting on 16th September, 2019 were considered for accuracy and approval. Proposed by Cllr. Kirby and seconded by Cllr. T. Knight – **agreed**.

141/19 Declaration of Members Interests:

One non-pecuniary declaration of interest from the Parish Clerk on item 147/19 (vi).

142/19 Public Forum:

No questions from members of the public.

Borough and County Councillors

Cllr. T. Ball – public enquiry Basildon Local Plan March 2020. Full council meeting at ECC, Cllr. Finch report statement re the Council becoming carbon neutral by 2050. Trees, residential properties, heating pumps, solar energy etc.

Braintree just approved 24 hour charge pump in the world should be running by October 2020. Street lights going back on for 24 hours until early in the New Year when this will be reviewed. Repaired lights will be replaced by LED.

143/19 Finance Report:

(i) **Expenditure:**

Clerk/RFO October 2019 Salary/Expenditure	£ 718.41
Bus Shelters – cleaning – October 2019	£ 80.00
Wreaths – “Royal British Legion Poppy Appeal” x 2	£ 34.00
“Royal British Legion Poppy Appeal” – Standard/July Mins.	£ 50.00
Royal Air Force Wings Appeal (July 2019 Minutes)	£ 50.00
Shepherd and Dog Public House	£ 100.00

Proposed by **Cllr. Jenkins** and seconded by Cllr. T. Knight to pay 5 cheques (defer £50.00 for Royal British Legion to the November meeting) – **agreed**.

No communication overpayment received from HMRC for the repayment to the employee.

(ii) To date Barclays Bank has yet to redirect statements to change of address.

Bank statement September £7,301.24 due to none clearance of £80.00 – actual £7,221.24.

Proposed by Cllr. McPherson-Davis and seconded by Cllr. Kirby reconciles – **agreed**.

(iii) Barclays did not respond confirming the Parish Council is covered up to £85,000.00 should the bank fold. The Council however reviewed and understands this to be the situation.

(iv) Parish Council reviewed recommendations sent to members prior to the meeting via the Officer from the amended Model Financial Regulations 2019 for England and Wales as of NALC bulletin via EALC August, 2019.

Members to review and circulate comments for additional consideration prior to the November meeting.

144/19 Planning:

Application No: 19/01365/FULL. Demolition of a pair of semi-detached houses and construction of two detached 4 bed dwelling houses with detached garages at no's 1 and 2 Crays Hall Cottages.

Location: 1 and 2 Crays Hall Cottages, Church Lane, Ramsden Crays, Billericay, Essex.
The Parish Council objects on the grounds of over development.

Application No: 19/01359/FULL. Proposed demolition of existing car wash infrastructure, plant room and store, reduction in forecourt canopy and erection of an extension to the existing shop.

Location: Summerhill Garage, Southend, Arterial Road.
The Parish Council has no objection.

EssexHighways.UserSurveys@essexhighways.org response to the survey. Councillors sent the link and asked to comment on the questionnaire on Highways deadline – 13th December, 2019.

The Parish Council has no comment.

Information to be received from Cllr. McPherson-Davis prior to the November meeting to consider for the Parish Council's additional comments to be forwarded to the Inspector regarding the Local Plan following a meeting with Planning earlier in the year.

NALC – Policy Consultation E-Briefing 10-19 – 5G Mobile Coverage in Rural Areas:

The Parish Council considered, no response sent.

NALC – Policy Consultation E-Briefing 09-19 – Independent Review into Local Government Audit:

Consideration response into local government audit – to assess arrangements in place to support the transparency and quality of local authority financial reporting and external audit.

The Parish Council considered and awaiting further information from EALC.

Decided:

Application No: 18/01346/COND. Application for approval of details reserved by Condition 2 (Materials), Condition 3 (Boundary Walls), Condition 4 etc.

Location: Whites Bridge Cottage, Crays Hill, Billericay, Essex – **granted.**

Application No: 19/00283/OUT. Erection of agricultural workers dwelling accessed from Outwood Farm Road.

Location: Crays Hall Farm, Church Lane, Crays Hill, Billericay, Essex – **granted.**

Application No: 19/00307/FULL. Demolition of existing outbuilding and erection of orangery side extension.

Location: Halls Lodge, Crays Hill Road, Crays Hill, Billericay, Essex – **granted.**

Application No: 19/00474/OUT. Planning permission for the demolition of existing buildings. Build eight dwellings onto Gardiners Lane North.

Location: Adelaide Villas, 2 Gardiners Lane North, Crays Hill, Billericay, Essex – **refused.**

145/19 Crays Hill Caravan Park:

No additional information received via Basildon regarding the reduction of trees/height.

Damage has been repaired to residents' property following flood damage. The Parish Council informed that further damage to the area is to be resolved by the land owner.

146/19 Budget/Precept Consideration 2020/2021:

The Parish Council considered the expenditure to-date and for year ending 31st March, 2020 and the budget for 2020/21. Cllr. McPherson-Davis suggested that councillors review and comment prior to the November meeting.

147/19 Community Projects/Issues:

- (i) No additional information received on the Lottery Application for £1,000.00 towards the installation and purchase of replacement Notice Board at corner of Church Road and Crays Hill.

Clerk to contact the company for the notice board and enquire for length of time from ordering prior to the next meeting.

- (ii) No additional information received from Basildon Borough Council on the update on painting second bench along Crays Hill, Billericay. Clerk will make further enquiries.
- (iii) Association of Basildon Local Councils has considered the Community of Health and Wellbeing joint session. No date yet for confirmation.
- (iv) Remembrance Service Update:
Engagement with school – confirmed attendance.

Confirmation of Order of Service. Agreed for silhouette on front cover and 40 black/white copies to be requested by the printer. The Clerk to place the order – **agreed**.

Police informed, await confirmation of attendance.

Risk assessment distributed to councillors reviewed. Two First Aiders present.

The Shepherd and Dog Public House – light refreshments booked and parking.

Cllr. McPherson-Davis will collect two wreaths, pay cheque and collect the Standard from Royal British Legion for the Remembrance Service.

Parish Council reviewed for completion of the Newsletter which includes the Remembrance Service for distribution prior to the Service. Subject to a few amendments, it was **agreed** the Clerk to place the order.

- (v) Consideration of EALC May 2019 Legal Update:
Website update/legislation – accessibility. Contacts now available from EALC for website companies.

The Parish Council considered the way forward including costing and deadline for updated new website installation from third party appointment prior to March, 2020.

Existing records, with facility to copy after entry, legally compliant. Consideration to transfer 5 years information (exception of the audit/accounts for longer period).

- (vi) Storage – Parish Council consideration of retrieval for review of destruction and storage returned (costings of returned storage split if agreed with Ramsden Bellhouse Parish Council). Potential figure of overall costing to the Parish Council prior to decision. Review at the November meeting.
- (vii) Cllr. Kirby informed the Parish Council that there is a consideration on various hourly prices. The Council considered locations being the Memorial and the Notice Board **gardens** and hours per month.

Clerk to enquire further from a local business. It was **agreed** from the September minutes that Cllr. Kirby could purchase up to £40.00 for plants/improvements to the War Memorial prior to the Remembrance Service and the receipt would be available for the November meeting.

- (viii) RRadar – legal services additional support from AXA Insurance company. Consideration by the Parish Council to open an account at no extra cost as part of Business Insurance Policy. It was **agreed** for the Clerk to contact and subject to no additional costs to be put in place.

148/19 Code of Conduct – from Basildon Borough Council/Harvey v Ledbury Town Council – Local Government Ethical Standards Review:

Consideration of Code of Conduct - comments on Local Government Ethical Standards – Review by the Committee to Basildon Borough Council. The Parish Council **agreed** to consider at a later date.

149/19 Clerk Report:

Clerk provided information on the agenda prior to the meeting.

150/19 Car Park at Ramsden Crays Recreation Ground:

Enquiry from resident to assist regarding the overflow of rubbish in the car park area of the park from Basildon. The fly tipping now cleared by the Borough Council. Recycling area overflowed – requires more frequent emptying or additional bins.

151/19 The Pensions Regulator:

Information received from HMRC – updated Officer contacted on line.

- (i) Update on re-enrolment date between 1st July and 31st December, 2019.
- (ii) Confirmation of letter to employee on Pension – Parish Council written to employee on this subject.
- (iii) Redecoration – the Parish Council to subsequently write to confirm how met legal duties as above.

152/19 Dale Farm:

Parish Council requested to be moved from future agendas, pending further information.

153/19 Information/Correspondence/External Meeting Reports from Parish Councillors:

AGM – EALC attended by Clerk/Cllr. D. McPherson-Davis – increase of 3% from 1st April 2020 NALC/EALC. The Chief Executive Officer gave six months' notice and will retire from EALC – end of March, 2020.

ABLC applied to EALC for Saturday morning training during 2019.

Chairman of Billericay Town Council and Cllr. McPherson-Davis invited to meet with Basildon Borough Council regarding the future of Parish Councils.

Cllr. McPherson-Davis attended a recent Planning Committee meeting which considered the illegal notice boards on the A127.

154/19 Public Question Time:

No questions from residents.

155/19 Date of Next Meeting:

The next meeting of the Parish Council scheduled for 18th November, 2019. The venue to be confirmed.

Meeting ended at 8.55 p.m.

Signed
Chairman

Dated