

**MINUTES OF RAMSDEN CRAYS PARISH COUNCIL MEETING at the SHEPHERD AND DOG PUBLIC HOUSE on MONDAY the 18<sup>TH</sup> NOVEMBER, 2019 at 7.00 p.m.**

**Attendance:** Cllr. D. McPherson-Davis, Cllr. M. Kirby, Cllr. G. Jenkins, Cllr. C. Finn and Cllr. T. Knight  
Parish Clerk/RFO Mrs. Georgina Bassett

Also in attendance: Cllr. T. Ball – ECC  
7 Members of the public

**156/19 Apologies for Absence:**

Apologies for absence received from Cllr. M. Buckley and Cllr. T. Sargent.

**157/19 Minutes of Previous Meeting:**

The accuracy of the minutes of the Parish Council meeting of 21<sup>st</sup> October, 2019 were considered. Cllr. Finn was not in attendance. 147/19 (vii) – gardens only. 143/19 Cllr. Jenkins – not Flint, seconded by Cllr. Knight. Proposed by Cllr. Knight and seconded by Cllr. Kirby – **agreed.**

**158/19 Declaration of Members Interests:**

One non-pecuniary declaration of interest by the Parish Clerk on item 163/19 (vi).

**159/19 Public Forum:**

None from the public.

**Borough and County Councillors**

Updates from County Councillor Ball – due to election, now in Purdah so no decisions taken, no report.

**160/19 Finance Report:**

(i) **Expenditure:**

Clerk/RFO November 2019 Salary/Expenditure	£ 699.56
HMRC – Tax	£ 35.00
Newsletters – Order of Service – November 10 <sup>th</sup>	£ 130.00
Bus Shelters – cleaning – November 2019	£ 80.00
“Royal British Legion Poppy Appeal” – Standard/July Mins.	£ 50.00
Plants – M. Kirby	£ 30.00

Against the Clerk’s advice, the Parish Council agreed not to pay the £50.00 (although minuted in July 112/19(v)(e)). Proposed by Cllr. McPherson-Davis and seconded by Cllr. Kirby - **agreed.**

Proposed Cllr. Jenkins and seconded by Cllr. Kirby to pay the other remainder – **agreed.**

No communication overpayment received from HMRC for the repayment to the employee. Confirmed should be repaid to the Parish Council in January 2020 for the employee.

(ii) Bank statement October £12,512.12. To be reconciled with actual of £12,168.12. Proposed by Cllr. McPherson-Davis and seconded by Cllr. Kirby – **agreed.**

(iii) Information received from HMRC – update on redeclaration on The Pensions Regulator.

## 161/19 Planning:

**Application No: 19/01445/FULL.** Demolition of existing double garage, garden shed and stable and erection of a 3 bedroom chalet at land rear of Pickwick.

**Location:** Pickwick, Gardiners Lane North, Billericay, Essex. Decision required by 18<sup>th</sup>/19<sup>th</sup> November.

Objected on the grounds of back field development on green belt.

**Application No: 19/01388/FULL.** Demolition of existing dwelling, stables and barn/workshop erection of a replacement dwelling.

**Location:** Oakwood Farm, Southlands Road, Crays Hill, Billericay, Essex.

Objection on the grounds of overdevelopment and on green belt land.

**Application No: 19/01431/COND.** Application for approval of details reserved by condition 3 (Materials) of 18/01411/FULL.

**Location:** Hall Cottage, Church Road, Ramsden Crays, Billericay, Essex.

No comment as has been approved.

**Application No: 19/01581/FULL.** Proposed minor fenestration and exterior material amendments to planning approval 16/01509/FULL for a single storey side extension to provide a utility/drying room and dining room.

**Location:** Elmtree Cottage, Oak Road

This item was received after agenda published. Members will review and respond to the Clerk, prior to the next meeting for the Clerk to respond.

Information to be received from Cllr. McPherson-Davis prior to the November meeting to consider for the Parish Council's additional comments to be forwarded to the Inspector regarding the Local Plan following a meeting with Planning earlier in the year. The Parish Council comments will be deferred to a later Parish Council Meeting.

The Local Plan has been submitted, indications to Cllr. McPherson-Davis that the public meeting will not be until June 2020.

### Decided:

**Application No: 19/01136/FULL.** Construct two storey four-bedroom dwelling house with a basement and integral triple garage.

**Location:** Plot 351, Crays Hill Road, Crays Hill, Billericay, Essex. **Refused.**

**Application No: 19/01138/FULL.** Extension and alterations to two existing detached garages to create a self-contained 3-bedroom annex including accommodation in the roof space.

**Location:** The Larcom, Bury Farm Lane, Crays Hill, Billericay, Essex. **Refused.**

### Enforcement Notice by Basildon Borough Council:

Land adjacent to Woolshots Farm, London Road, Crays Hill, Billericay, Essex, C11 1RH.

## 162/19 Budget/Precept Consideration 2020/2021:

The Parish Council to consider the expenditure to-date and for the year ending 31<sup>st</sup> March, 2020 and the budget for 2020/21.

It was proposed by Cllr. McPherson-Davis to defer this item to the next Parish Council Meeting after a Working Party of the Parish Council and at that Working Party Meeting to consider item 164/19 – **agreed.**

## 163/19 Community Projects/Issues:

- (i) No update on the Lottery Application for £1,000.00 towards the installation and purchase of replacement Notice Board at corner of Church Road and Crays Hill. Clerk will enquire further. To review at the December 2019 meeting.

The response from Greenbarnes as to the length of time for anticipated delivery after ordering a notice board was noted.

- (ii) Basildon Borough Council confirmed the painting on the second bench along Crays Hill, Billericay has also been finished.
- (iii) Association of Basildon Local Councils has considered the Community of Health and Wellbeing joint session. This item is pending.
- (iv) Remembrance Service Update:  
Update received on the Remembrance Service event.
- (v) Consideration of EALC May 2019 Legal Update: Website update/legislation – accessibility.

Further to information provided to councillors, the Parish Council reviewed for a decision to the appointment of a website provider.

Proposed by Cllr. Kirby and seconded by Cllr. Jenkins to appoint in principle VCS website.

- (vi) Storage – Parish Council consideration of retrieval for review of destruction and storage returned with approximate costings. A request was made for a list of items currently in storage and documentation considered for storage.
- (vii) The Parish Council considered information received on contractors to maintain the Memorial and the Notice Board gardens. Cllr. Kirby to contact the service supplier if information not shortly received.
- (viii) Review of whether to send Christmas cards and if agreed confirmation of recipients. Proposed by Cllr. Kirby and seconded by Cllr. Finn – **agreed**.

#### **164/19 Policies/Regulations/Standing Orders:**

Parish Council to have received comments from council members for review of the following:

- (a) Amended Model Financial Regulations 2019 for England and Wales as of NALC bulletin via EALC August, 2019.
- (b) Standing Orders review November 2019.  
Deferred as above to the Working Party.

#### **165/19 Clerk Report:**

No additional information to that previously sent from the Clerk's report.

#### **166/19 Information/Correspondence/External Meeting Reports from Parish Councillors:**

EALC Committee Meeting Thursday 21<sup>st</sup> November – CEO will be announced – for 1<sup>st</sup> April 2020 replacement and ABLC Meeting on 21<sup>st</sup> November.

Cllr. McPherson-Davis, with representatives from Parish, Village and Town Councils met with the Leader of Basildon Borough Council on 12<sup>th</sup> November, 2019 to discuss Parish Councils in the Basildon Borough. Further information is awaited on this meeting.

#### **167/19 Public Question Time:**

High View Rise, Green Belt field – grazing land. Last plot recently sold of 2.6 acres. Purchaser has put up signs appear to be on the pathway facing back gardens of properties. "Fly tipping is illegal and CCTV operates in this area". Contravenes Section 8 – report to Basildon Planning Department. Bright yellow.

Public footpath behind the public house has retained blocked. Footpath 69. Cllr. Ball will report this again to Essex County Council.

Breach of the caravan park rules. Resident has issues as the parking obstructions. Chairman confirmed it is a private site and that the Parish Council has no control. Resident had concerns as other residents on other matters, i.e. fallen trees, have been assisted by Cllr. Knight and to date none for the parking obstructions. At the meeting Cllr. Knight offered for the resident to contact him direct for his assistance.

The Chairman recommended that the residents formed an association for issues. Cllr. Ball suggested Cllr. Sargent and Cllr. Allen be contacted by the resident.

**168/19 Date of Next Meeting:**

The next meeting of the Parish Council scheduled for Monday 16<sup>th</sup> December, 2019 at the Shepherd and Dog Public House.

Meeting ended at 8.35 p.m.

Signed ..... Dated .....  
Chairman

DRAFT